



RAUNDS TOWN COUNCIL

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27 May 2020

Dear Councillor,

You are summoned to attend a meeting of the Finance and Policy Committee of Raunds Town Council to be held via Zoom on **Tuesday 2nd June 2020 at 7.30pm**. Press & Public welcome.

Kate Houlihan
Clerk to the Council

- 48.20 To Elect a Chairman of the Finance and Policy Committee**
- 49.20 To Elect a Vice Chairman of the Finance and Policy Committee**
- 50.20 To Receive Apologies for Absence.**
- 51.20 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**
- 52.20 Notification of members questions in compliance with the council's standing orders.**
- 53.20 Declarations of Interest.**
COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND IN THE CASE OF A PECUNIARY ITEM LEAVE THE MEETING FOR THAT ITEM
- 54.20 [Minutes:](#) to confirm the minutes of the Finance and Policy Committee meeting held 3 March 2020 (copy herewith)**
- 55.20 **Bank Reconciliations:** To receive the bank reconciliations for January-March 2020 (information herewith)**
- 56.20 [Payments for approval:](#) To approve the payments made since the last Finance and Policy Committee Meeting.(information herewith)**
- 57.20 [Internal Audit:](#) To review the interim report of the internal auditor (copy herewith)**
- 58.20 **Internal Control:** To review the work carried out by the internal controllers (information herewith)**
- 59.20 [Annual Accounts:](#)**

- a) To review Income and Expenditure Report for the year ending 31 March 2020. (information herewith)
- b) To receive and review the draft annual accounts (information herewith)

60.20 Annual Return: To receive and review:

- a. The annual governance statement (information herewith)
- b. The statement of accounts (information herewith)

61.20 **Home Working Policy**- To consider a policy on home working (draft to follow)

62.20 Money Handling Policy: To consider and review the councils Money Handling Policy. (copy herewith)

63.20 Asset Register Policy: To consider the councils asset register policy (copy herewith)

64.20 **Town Council Property**

- a) Exclusion of the press and public
The press and public will be excluded from the following agenda items due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960
- b) **Town Council Property**: To consider tenancy arrangements.