



RAUNDS TOWN COUNCIL

11 July 2018

Dear Councillor,

You are summoned to attend a meeting of the **Personnel Committee of Raunds Town Council** to be held in the Council Chamber, The Hall, Raunds, on **Tuesday 17 July at 6pm.**

Press & Public welcome.

Kate Houlihan
Clerk to the Council

AGENDA

- 167.18 To elect a Chairman**
- 168.18 To elect a Vice-Chairman**
- 169.18 To receive apologies For absence.**
- 170.18 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**
- 171.18 Notification of members questions in compliance with the council's standing orders.**
- 172.18 Declarations of Interest.**
COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM
- 173.18 Minutes:** confirm the minutes of the Personnel Committee meeting held [16 February 2018](#) (copy herewith).
- 174.18 [Special Leave Policy](#):** To review the Council's Special Leave Policy (copy herewith)
- 175.18 [Training and Development](#):** To review the Council's Training and Development Policy (copy herewith)
- 176.18 [Management of Sickness Absence](#):** To review the Council's management of sickness absence policy (copy herewith)

177.18 *The press and public will be excluded from agenda item 369.17 due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960*

178.18 Establishment Report: To receive a report from the Clerk on various staffing matters (copy herewith)

179.18 Appraisal: To receive a report on the Clerks appraisal.(copy to follow)