



RAUNDS TOWN COUNCIL

1 April 2020

Dear Councillor,

You are summoned to attend a meeting of the **Personnel Committee of Raunds Town Council** to be held via video link, on **Tuesday 7th April at 7.30pm.**

Press & Public welcome (Please contact the Clerk for details)

Kate Houlihan
Clerk to the Council

AGENDA

651.19 To receive apologies for absence.

652.19 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.

653.19 Notification of members questions in compliance with the council's standing orders.

654.19 Declarations of Interest.

COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM

655.19 Minutes: confirm the minutes of the Personnel Committee meeting held 25th February 2020 (copy herewith).

656.19 Speical Leave Policy: To review the councils special leave policy

657.19 Substance Abuse Policy: To review the councils substance abuse policy

658.19 Paternity Policy: To review the councils Paternity Policy

659.19 *The press and public will be excluded from the following agenda item due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960*

660.19 Establishment Report: (report to follow)

- a. To consider any action required with regard to staffing in light of the current Covid-19 situation

b. To consider future staffing requirements