

RAUNDS TOWN COUNCIL

ENVIRONMENT LEISURE COMMITTEE RECREATION AND

Minutes: 19 January 2017: Start Time 7.30pm.

PRESENT

Cllr L Wilkes (Chair), Cllr H Howell, Cllr D Hughes, Cllr D Jones, Cllr R Levell and Cllr R Tyman

IN ATTENDANCE

Miss Kate Houlihan, Town Clerk (Minutes)
Mrs Emma Williams, Assistant to the Clerk

- 479.16 To Receive Apologies For Absence.**
Apologies were received from Cllr N Beck
RESOLVED to note the apology
- 480.16 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**
NONE RECEIVED
- 481.16 Notification of members questions in compliance with the council's standing orders.**
NONE RECEIVED
- 482.16 Declarations of Interest.**
COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM
NONE RECEIVED
- 483.16 Minutes:** confirm the minutes of the Environment, Leisure and Recreation Committee meeting held 15 November 2016
RESOLVED that the minutes of the meeting held 15 November 2016 be confirmed as a true record.
- 484.16 To set dates for the following annual events:**
- a. The Spring Clean
RESOLVED that the date be set as Saturday 11th March 2017
 - b. McDonalds Love where you live campaign and to agree a suitable project
RESOLVED that the date be set at Sunday 25th June 2017 and that painting the skate park and a litter pick of Amos Lawrence Playing field will be suggested as suitable projects.
 - c. The Annual Tour of Inspection
RESOLVED that a date of Monday 5th June 2017 at 6:30pm be set and that all Councillors will be invited to attend.

- d. Kier Corporate Responsibility Day
The Clerk advised that Kier had offered to work on a project in Raunds as a Corporate Responsibility Day.

Following discussion it was...

RESOLVED that Kier be asked if they are able to replant the central reservation opposite Raunds Football Club. If this project proves not to be viable (see minute 493.16) then Kier will be asked to undertake a cemetery clean-up. The date will be agreed with Kier.

- 485.16 Grounds Maintenance Consortium:** To consider the summer contract and any amendments required.

Members considered the Summer contract for Grounds Maintenance. It was agreed that the council's gardener would be asked to undertake work on the shrub beds at locations detailed in the contract.

RESOLVED that ENC be asked to remove the shrub beds from the contract and that the gardener be asked to undertake appropriate work within his contracted hours.

- 486.16 Youth Facility:** To evaluate the responses to the recent consultation exercise and to consider the next steps required.

Members considered the report of the clerk as shown in Appendix 1. It was noted that responses to the consultation were insufficient to be conclusive.

The Clerk reported that the costs of creating suitable drawings and applying for planning permission would be in the region of £10,000.

Following detailed discussion it was...

RESOLVED that Cllr D Hughes and Cllr D Jones would undertake informal consultation with key groups. The clerk will prepare an estimate for the running costs of the facility and potential income streams.

- 487.16 Raunds Dog Park:** To consider any additional works or signage required at Raunds Dog Park and to consider use of the dog park for dog socialisation and behaviour classes.

The Clerk advised that signage was being put up within the dog park warning of fines for dog fouling. The enforcement officer from ENC was trying to attend the dog park as often as possible. Signage had been ordered to mark the London Road entrance.

The Chairman reported that a number of people had spoken to him about the brambles on the ground making it difficult to walk dogs, following discussion it was...

RESOLVED to ask the grounds maintenance contractor to cut back all the brambles.

Members considered a request for use of the dog park for puppy socialisation classes and it was....

RESOLVED that the company could use the dog park on a non-exclusive basis at a cost of £10 per hour. RTC will arrange vehicle access for you and you will be able to erect your marquee on the site.

488.16 To consider a request from a resident to extend their garden.

Members considered a request from a resident to extend their garden. Following consideration it was...

RESOLVED that permission is not given as the current council do not want any hedges to be removed. This is in line with policies in the Council's Neighbourhood Plan.

489.16 Community Enhancement Gangs: To consider tasks that could be put forward for the community enhancement gang to complete in Summer 2017

Following consideration it was...

RESOLVED that the Community Enhancement Gang be asked to cut back any overhanging hedges on Brick Kiln Road and that Ponds Close footpath and brook be cleared.

490.16 Ada Salter – To consider applying for funding to Awards for All (lottery funding) to create a garden in memory of Ada Salter.

The Clerk advised that it may be possible to apply for lottery funding to create a garden in memory of Ada Salter, the funding may be sufficient to improve the paths in the Spinney Hill.

RESOLVED that the Clerk prepare a suitable funding bid and scheme for approval by the ELR committee.

491.16 Tackling social isolation: To consider ways in which the Town Council can tackle social isolation in Raunds and provide opportunities for older residents to learn new skills and socialise.

The Chairman advised that he and other Councillors were aware of the limited number of activities that were available for those who were socially isolated.

The committee considered ways in which this could be tackled suggestions included:

- Cinema afternoons,
- Free training such as first aid training
- Other talks and seminars.

Whilst any such programme would be open to all, members were keen that those most in need would be made aware of the activities. The Clerk will consult with Dr's surgeries and care agencies for how best to do this. It was noted that the Council may need to consider transport and safe guarding issues.

RESOLVED that the clerk would investigate the costs and feasibility of providing a programme of events.

492.16 London Road Highways verge: To consider replacing the planting that was on the central reservation at top of London Road from A45 opposite McDonalds.

The committee considered replacing the hedge that had previously run along the central reservation on the A45.

Following discussion it was...

RESOLVED that it be delegated to the Clerk to arrange for the hedge to be replanted subject to:

- **NCC agreeing to maintain a hedge once planted.**
- **Kier agreeing to carry out the works as part of their Corporate Responsibility Day.**
- **The Clerk will take advice as to the type of hedge/shrub to be planted.**
- **Signage being put up to say that the hedge was planted by Raunds Town Council.**

The Clerk will report the outcome to a future meeting of ELR.

493.16 To receive a progress report on ELR projects.

Members considered the report of the Clerk as shown in Appendix 2 and it was....

RESOLVED to chase David Shaw regarding the public art for Warth Park and to note the report.

There being no further business the meeting concluded at 9:32pm

Approved: (Town Mayor)

Meeting date: 14 February 2017 (Council)

Confirmed: (Chairman)

Meeting date: (Committee)

APPENDIX 1**Summary:**

A report on Community Facilities in Raunds.

Attachments:

Block plans SK1, SK2,
Pre-application advice for Millfield and Bassfords
Layout plans SK3, SK4
Consultation information

1.0 Background

Raunds Town Council are currently considering the possibility of providing an additional community facility in the town. This would focus on youth and community wellbeing.

As part of the feasibility study the following steps have been undertaken;

- Reviewed evidence of the need for a facility in “The Vision for Raunds Community Plan”.
- Identified the provision of youth facilities as an objective within the Town Council’s business plan.
- Carried out an informal assessment of local sites, including Amos Lawrence, Bassfords, Millfield and the former St Johns Ambulance site.
- Gained pro-bono support from an architect who has a great deal of experience in the provision of community buildings.
- The architect provided block plans of potential site layouts at Millfield. (SK1,SK2 attached).
- Based on the architect’s block plans pre-application planning advice from East Northamptonshire Council was gained based on the provision of facilities at either Bassfords or Millfield.
- Following the feedback from the pre-application planning advice the architect has provided revised layout plans (SK3, SK4 attached)
- Consultation has taken place with groups and individual young people.




2.0 Feedback from consultation**2.1 Questionnaire for groups**









At the November ELR meeting, the clerk reported on the responses received to date, 9 responses had been received and there was a wide range of answers to questions regarding size of hall needed and other requirements such as storage. In terms of location 2 groups favoured Millfield, 1 favoured Bassfords and others No additional responses have been received from groups or clubs.


2.2 Questionnaire to individuals

<p>3.0</p>	<p>A version of the questionnaire was published online and sent to local schools for circulation. 47 responses have been received. A summary of the responses is shown on the following pages.</p> <p><u>Recommendations</u></p> <p>The committee should consider what the next steps are to progress the project.</p>	
<p>Implications:</p>		
<p>Council objectives:</p>	<p>The council will seek to provide a dedicated youth facility with the lifetime of the business plan.</p>	<p>x</p>
<p>Crime and Disorder</p>	<p>There are no crime and disorder issues at this stage</p>	<p>X</p>
<p>Bio-diversity</p>	<p>There are no bio-diversity issues at this stage</p>	<p>x</p>
<p>Equalities & Human Rights</p>	<p>There are equalities and human rights issues</p>	
<p>Financial</p>	<p>There are no financial implications at this stage</p>	
	<p>There will be financial implications</p>	<p>x</p>
	<p>There is provision within the budget</p>	
	<p>Decisions may give rise to additional expenditure</p>	<p>x</p>
	<p>Decisions may have potential for income generation</p>	
<p>Legal</p>	<p>Power: Local Government Act 1972</p>	<p>X</p>
	<p>Other considerations: None</p>	
<p>Risk Management</p>	<p>Material risks exist and these are currently being assessed.</p>	<p>X</p>
	<p>- Inherent risk score: - Residual risk score:</p>	
<p>Person originating this report: Kate Houlihan: Town Clerk</p>		
<p>Date: 19 January 2016</p>		

APPENDIX 2

Minute	Resolution	Action/Progress	Complete	Notes
241.13 Sept 13	PROVISION OF A PIECE OF PUBLIC ART ADJACENT TO WARTH PARK	Chased D Shaw 11/05/2016 Chased David Shaw 14/07/2016 Left message and sent email Meeting with new sculptor 29/9/16		Suggestion of water feature?
42.15	Playground Inspections	Completed for 2016		
45.15	Land at Rear of Cemetery	Creation of Dog Park		Review taking place at this meeting
43.15	Annual tour of inspection	Now due for 2016		Will carry out inspection when dog park complete. Will also review trees at Amos Lawrence
44.15	Tree Survey	P1 work completed Quotes received for P1 and P2 work		Works being completed
	Christmas lights 2017!!!	Work to commence on 2017 display		
48.15	Costed schemes for each paly area	Better value obtained at Saxon Hall play area and for Bassfords		S106 funds for Bassfords to be released shortly
49.15	Webb Road Play Area	Equipment being devired week ending 15/7/16		Completed
186.15	Promote use of parks	Through social media and events		Ongoing
189.15	Grounds Maintenance	Turneys have struggled this season in part due to weather		Clr Tyman to be asked to attend consortium meetings. RT attended will submit a report
190.15	Youth Facility	Pre-application advice sought Unsuccessful funding bid at this stage Advised ENC support project in principle worth applying again at later stage		Separate agenda item.
191.15	Hanging Baskets	Information on artificial hanging baskets sought		Review for 2017 adopt a basket
290.15	RPC Open Space Contribution			Consider what this could be used for.

Minute	Resolution	Action/Progress	Complete	Notes
291.15	Survey of Cemetery Chapel	Completed no urgent works		
293.15	Electrical works to new street lighting columns	Obtain license from NCC for 2016		Events working party may need to consider additional columns.
293.15	Costed schemes for paths at cemetery			
293.15	Improvements to Town Square	Budget approx 45k Suggestions Bandstand/ Electronic noticeboards Floral displays Play equipment		Application made to Tesco "Bags of Help" for planters. Unsuccessful can re-apply.
297.15	Tourism Signage	Meeting with Karen Williams 23/2 Funding bid made in association with ENC		On-hold
298.15	Welcome Pack	In progress -"postcard" to be supplied to new houses		
432.15	Budget 2017/8	Done		
439.15	Youth Work	JAM in the Hood to commence soon		Feedback from Service 6 will be circulated
440.15	Street Furniture			Benches for webb road. Saxon Hall gardens. Amos Lawrence Awaiting quote from Woodmeadow Farm
519.15	CCTV	First stage completed		Scorpion appointed
520.15	Skate Park	Find more cost effective contractor to carry out minor repairs		
520.15	Skate Park	Write to BAM/B&Q to ask for donations of time/materials		Done but no response.
520.15	Skate Park	Plan for long term regeneration of skate park.		
524.15	McDonalds Love Where you Live	On agenda		
662.15	Official Town Map	Done		circulate copies

Minute	Resolution	Action/Progress	Complete	Notes
665.15	Community Enhancements Gang	Submit suggestions to NCC		
	Trees (100 trees to be planted in town)	Agree location / Who to plant		Check as part of annual inspection
	Bench at Saxon Hall gardens	Wooden picnic bench		Waiting for quote from Woodmeadow farm
	Noticeboard on Coop railing	Requested permission to site noticeboard on coop railings		Done and installed
	Appointment of gardenr for Saxon Hall/Various sites throughout the Town	Quotes being sought		Agenda item for Sep ELR
	Bye-laws	Members of ELR to feed any comments back to P&R		ELR to consider
	Brook Street	ELR to consider how to improve Brook Street		Agenda item for future ELR
	Ada Saler Tribute	to consider a tribute to Ada Salter		Agenda item for this meeting