

RAUNDS TOWN COUNCIL**EVENTS COMMITTEE****Minutes: 8 July 2025 Time 6.30pm****PRESENT**

Cllr P Byrne (Chairman), Cllr A Fernley, Cllr H Hill, Cllr H Howell (Substitute), Cllr M Levell, Cllr R Levell and Cllr L Wilkes.

IN ATTENDANCE

Cllr B Cross
S Tucker, Town Clerk

EC1.25 To Elect a Chairman of the Events Committee.

RESOLVED that Cllr P Byrne be elected as Chairman of the Events Committee for the 2025/26 civic year.

EC2.25 To Elect a Vice-Chairman of the Events Committee.

RESOLVED that Cllr H Hill be elected as Vice-Chairman of the Events Committee for the 2025/26 civic year.

EC3.25 To Receive Apologies for Absence.

Apologies were received from Cllr R Comer (Cllr H Howell substituted).

EC4.25 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.

None received.

EC5.25 Notification of members questions in compliance with the Council's standing orders.

None received.

EC6.25 Declarations of Interest.

COMMITTEE MEMBERS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND IN THE CASE OF A PECUNIARY ITEM LEAVE THE MEETING FOR THAT ITEM.

None.

Initial _____

EC7.25 Minutes: To confirm the minutes of the Events Committee meeting held 22nd April 2025. (Copy via link)

RESOLVED to confirm the minutes of the Events Committee meeting held on Tuesday 22nd April 2025 as a true record.

EC8.25 2026 Event Dates: To consider setting dates for 2026 Events.

The Committee considered a list of draft event dates for 2026. It was agreed to amend the dates for the Mayor's Show and Summer Picnic, as shown at Appendix 1.

RESOLVED to recommend to Full Council to set the following event dates for 2026:

- (i) **The Mayor's Show - Saturday 16th May**
- (ii) **Summer Picnic - Sunday 12th July**
- (iii) **Children's Halloween Party - Friday 30th October**
- (iv) **Remembrance Day - Sunday 8th November**
- (v) **Christmas Market and Light Switch On - Sunday 29th November**

EC9.25 Summer Picnic: To review plans for the Summer Picnic on Sunday 12th July 2025.

The Committee reviewed the project planner and budget position for the event. It was noted that the number of promotional banners had been reduced to 5 for this year's event due to budget constraints. It was requested that consideration be given to placement locations for future promotional banners, to ensure town-wide coverage including newer housing estates where possible.

RESOLVED that the project planner and budget position be noted.

EC10.25 Halloween Party: To review plans for the Children's Halloween Party on Friday 31st October 2025.

The Committee reviewed the project planner, budget position and promotional artwork for the event. The entertainment and supporting infrastructure had been booked, and it was agreed to provide the same refreshment options as the 2024 event as these had proved to be popular. It was also agreed to purchase a small supply of additional decorations.

RESOLVED that the project planner and budget position be noted.

EC11.25 Christmas Market and Lights Switch On: To review plans for the Christmas Market and Lights Switch On Event on Sunday 30th November 2025.

The Committee reviewed the project planner and budget position for the event. It was requested that the funfair organiser be contacted in advance to confirm that a suitable quantity and variety of attractions would be brought along to the event. It was noted that officers would be contacting the Christmas tree provider to request the option for the Council to choose its own trees this year, rather than leaving this to the provider to select.

RESOLVED that the project planner and budget position be noted.

There being no further business the meeting closed at 7:00pm.

Approved: (Chairman)

Meeting:2nd September 2025..... (Committee)

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