



RAUNDS TOWN COUNCIL

30 August 2017

Dear Councillor,

You are summoned to attend a meeting of the **Personnel Committee of Raunds Town Council** to be held in the Council Chamber, The Hall, Raunds, on **Tuesday 5 September 2017 at 7.30pm**. Press & Public welcome.

Kate Houlihan
Clerk to the Council

AGENDA

216.17 To Receive Apologies For Absence.

217.17 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.

218.17 Notification of members questions in compliance with the council's standing orders.

219.17 Declarations of Interest.

COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM

220.17 Minutes: confirm the minutes of the Personnel Committee meeting held 21 June 2017 (copy herewith).

221.17 Code of Practice for Handling complaints: To review the Council's Code of Practice for Handling complaints (copy herewith)

222.17 Confidentiality Policy: To review the Council's Confidentiality Policy (copy herewith)

223.17 *The press and public will be excluded from the following agenda item due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960*

224.17 To Receive a report on Establishment Matters

- a. **Saxon Hall Staffing (copy to follow)**
- b. **Other staffing matters**