



RAUNDS TOWN COUNCIL

30th October 2019

Dear Councillor,

You are summoned to attend a meeting of the **Personnel Committee of Raunds Town Council** to be held in the Council Chamber, The Hall, Raunds, on **Tuesday 5th November 2019 at 7.30pm.**
Press & Public welcome.

Kate Houlihan
Clerk to the Council

AGENDA

350.19 To receive apologies For absence.

351.19 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.

352.19 Notification of members questions in compliance with the council's standing orders.

353.19 Declarations of Interest.

COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM

354.19 Minutes: confirm the minutes of the Personnel Committee meeting held **15th October 2019** (copy herewith).

355.19 Mobile Phone Policy: To review the Council's Mobile Phone Policy (copy to follow)

356.19 *The press and public will be excluded from the following agenda item due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960*

357.19 Establishment Report:

- a. To consider future staffing requirements (copy to follow)
- b. To receive a report from the Chairman on the appraisal process