



RAUNDS TOWN COUNCIL

17 October 2018

Dear Councillor,

You are summoned to attend a meeting of the **Personnel Committee of Raunds Town Council** to be held in the Council Chamber, The Hall, Raunds, on **Tuesday 23rd October at 6.30pm.**
Press & Public welcome.

Kate Houlihan
Clerk to the Council

AGENDA

350.18 To receive apologies For absence.

351.18 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.

352.18 Notification of members questions in compliance with the council's standing orders.

353.18 Declarations of Interest.

COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM

354.18 Minutes: confirm the minutes of the Personnel Committee meeting held **17 July 2018** (copy herewith).

355.18 Lone Worker Policy: To review the Council's Lone Worker Policy (copy herewith)

356.18 Substance Abuse Policy: To review the Council's Substance Abuse Policy (copy herewith)

357.18 Personnel Budget Review and Planning:

a. To review progress against the 2018/2019 budget (information herewith)

b. To consider the 2019/2020 budget.

358.18 *The press and public will be excluded from the following agenda item due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960*

359.18 Establishment Report: To receive a report from the Clerk on various staffing matters (copy to follow)