



# RAUNDS TOWN COUNCIL

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25 July 2018

Dear Events Committee members,

You are summoned to attend a meeting of the Events Committee of Raunds Town Council to be held in the Council Chamber, The Hall, Thorpe Street, Raunds on Tuesday 31<sup>st</sup> July 2018. Press & Public welcome.

Kate Houlihan  
Clerk to the Council

## AGENDA

**211.18 To Receive Apologies for Absence.**

**212.18 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**

**213.18 Notification of members questions in compliance with the councils standing orders.**

**214.18 Declarations of Interest.**

COMMITTEE MEMBERS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND IN THE CASE OF A PECUNIARY ITEM LEAVE THE MEETING FOR THAT ITEM

**215.18 Minutes: confirm the minutes of the Events Committee meeting held 27 June 2018**

**216.18 Review of Raunds Summer Picnic 2018**

- a. To receive the project planner including the final costs for the event (information to follow)
- b. To review the event including feedback from residents and to consider:
  - i. what worked well
  - ii. what we could do better

**217.18 Meeting with Manor School:** To receive a verbal report on a meeting with Manor School and their involvement and volunteering at future events.

**218.18 Delegation of Infrastructure Matters:** To approve the delegation to the Clerk, in consultation with the Chairman of the Events Committee,

the placing of orders for any urgent infrastructure works that need to be carried out during the summer recess.

**219.18 Halloween Party:**

- a. To consider the refreshments for the Halloween Party.
- b. To consider the ticketing arrangements for the Halloween Party.
- c. To consider the entertainment for the Halloween Party.

**220.18 Nene Valley Festival:** To consider how Raunds Town Council will be involved in the 2018 event.

**221.18 Ada Salter Celebration:** To review the arrangements for the day and consider any support that the Events Committee may be able to give to support the event.

**222.18 Christmas Lights Event:**

- a. Tree Festival: to receive information from the Revd Kim Shorley regarding the proposed tree festival at the Methodist Church.
- b. Children's Drawing Competition: To consider the entries for the Children's drawing competition.
- c. Stalls: to review the stalls and the promotion of stalls for the event.
- d. Acts – to consider acts for the event and the creation of a social media campaign to encourage local acts to contact the Town Council.
- e. Infrastructure: to note the infrastructure arrangements for the event.