

**Vision for Raunds II**

Task		Prior Weeks	February	March	April	May	June	July	August	September	October	November	December	January	February	March	April
<b>Project Set-Up</b>																	
Approval for Project	FC	DONE															
Set Budget	FC	DONE															
Form Working Party	FC	DONE															
<b>Pre-Launch</b>																	
Project Plan	WP																
Approve Project Plan	FC																
Launch Leaflet Produced (you said we did)	Office/WP																
Publicise Public Meeting	Office																
<b>Launch</b>																	
Public Meeting	WP																
Appoint Steering Group and Chairman (From Public meeting)																	
Consultation Preparation																	
Steering Groups work on questions for questionnaire	SG WP																
Launch/awareness event at picnic	WP																
Questions professionally assessed and edited. Creation of paper and online questionnaire	?																
Social Media Campaign - "Vision Questionnaire is coming"	Office																
Questionnaire Distributed to every home	Office																
<b>Consultation Period</b>																	
Consultation Period	Public																
<b>Data Input and Analysis</b>																	
Data Input (Work Experience??)	Office																
Analysis of Data	?																
<b>Production of Report</b>																	
Production of draft report	? SG? Office? WP																
Consultation on and revisions to draft report	? SG? Office? WP																
FINAL REPORT APPROVED AND PUBLISHED	FC																

WP	Working Party
FC	Full Council
SG	Steering Group