

East Northamptonshire Council
Grounds Maintenance Consortium
(Contract for Grounds Maintenance and Associated Services)

Minutes of meeting held on 26th September 2019
Higham Ferrers Town Council 10:30am

Present:

Mark Young (MY)	East Northamptonshire Council
Matt Buckingham (MB)	East Northamptonshire Council
Jenny Hodgson (JH)	Stanwick Parish Council
Alicia Schofield (AS)	Higham Town Council
Joanne Coduri (JC)	Raunds Town Council
Kay Simmons (KS)	Irthlingborough Town Council

1. Apologies

Cllr Bob Tyman (Raunds Town Council)

2. Minutes of the last meeting: 4th July 2019

Agreed correct

3. Matters Arising from previous minutes

2.2 MY confirmed Turney's have refreshed their risk assessments

3.2 MY is currently working on Grounds Maintenance (GM) along with MB.

7.1 Jane has now returned to work and any Amenities emails to be sent via the ENC Grounds address and Jane or one of the team will pick them up. Jane has direct access to ENC Grounds inbox.

4. Update and review for the period July to September 2019

Review of works carried out

4.1 One off issue with grass staining on headstones in HF cemetery. Turney's staff cleaned the worst affected and last few cuts will be monitored - **(MB)**

4.2 Some hedges in HF have had tops missed, reason not clear but Turney's are returning to cut - **(MB)**

Rectification Notices issued

4.3 From previous meeting: Pre-default issued for Link footpath in Stanwick, to be monitored - **(MY)**

Compliments/Comments/Complaints

- 4.4 It has been noticed that the grass cutting in Stanwick has been better this year.
- 4.5 Saffron Rd Rec & cricket pitch, mowing is very good.
- 4.6 Irthlingborough Rec has water leak, Anglian Water to repair. Make Turney's aware – **(MY)**
- 4.7 London Rd cemetery, Raunds has Horsetail weed (also called Mare's Tail) growing and requires spraying. Is current spray working? – **(MY)**
- 4.8 Winter schedules agreed and left for members to sign. (They need to be scanned and emailed for ENC and Turney's to countersign)

5. Resources

- 5.1 Sue Wootton retires this week and recruitment is under way.
- 5.2 No issues reported

6. Health and Safety

- 6.1 Staff are wearing the necessary high-vis in full orange

7. Any other business

Stanwick:

- 7.1 Nine headstones have been laid down – inform Turney's – **(MB)**
- 7.2 Cemetery flowerbeds to be turfed therefore no bedding plants required.

Irthlingborough:

- 7.3 Victoria St now has a bed, adjustment to grass cutting cost IB10 – **(MY)**
- 7.4 Crow Hill Rec goal posts are decaying at base. Make Turney's aware not to strim at base – **(MB)**
- 7.5 Dog bins at Holbush Way. Liaise with Hanneke – **(MY)**

Raunds:

- 7.6 Are all bins ENC owned? This needs checking – **(MY)**

Higham Ferrers:

- 7.7 Play equipment being installed in Mallard Close. Once installed will require measuring and cost for strimming around play equipment – **(MY)**
- 7.8 Schools are asking for recycling facility in litter bins, is this something we can do? Hanneke from Irthlingborough TC is in discussion with someone from ENC regarding this – **(MB)**
- 7.9 **From all Members** – Option to have recycling bins installed – park wardens would bring to town councils and empty – local cub groups were willing to fund – any scope for commercial recycling – **(MY)**

8. Future agreed meetings for 2019/20

- Wed 11 December 2019 - ENC Kasen Room
- Wed 11 March 2020 – Irthlingborough
- Wed 10 June 2020 – Raunds
- All meetings start at 10:30am

