



RAUNDS TOWN COUNCIL

12 February 2021

Dear Councillor,

You are summoned to attend an extraordinary meeting of the **Personnel Committee of Raunds Town Council** to be held via Zoom on **Thursday 18th February 2021 at 7pm.**

Press & Public welcome.

Kate Houlihan is inviting you to a scheduled Zoom meeting.

Topic: Personnel Committee meeting
Time: Feb 18, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/85431447652?pwd=eDZjWUhhZlFJcS05sc1k0NEpgS1U1QT09>

Meeting ID: 854 3144 7652
Passcode: 518503

AGENDA

- 579.20 To receive apologies for absence.**
- 580.20 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**
- 581.20 Notification of members questions in compliance with the council's standing orders.**
- 582.20 Declarations of Interest.**
COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM
- 583.20 Minutes** confirm the minutes of the Personnel Committee meeting held 11 December 2020 (copy herewith).
- 584.20** *The press and public will be excluded from the following agenda item due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960*
- 585.20 Recruitment Update:**
 - a. To receive an update on staff recruitment.
 - i. To make a recommendation to the Full Council on the appointment of the Operations Manager
 - ii. To consider any further actions needed in the recruitment of the Town Clerk.
 - iii. To consider the appointment of a local clerk if required.