



RAUNDS TOWN COUNCIL

30th September 2020

Dear Councillor,

You are summoned to attend a meeting of the **Personnel Committee of Raunds Town Council** to be via Zoom on **Tuesday 6th October 2020 at 7.30pm**

Press & Public welcome.

Kate Houlihan
Clerk to the Council

Kate Houlihan is inviting you to a scheduled Zoom meeting.

Topic: Personnel Committee Meeting
Time: Oct 6, 2020 07:30 PM London

Join Zoom Meeting
<https://us02web.zoom.us/j/89698048443?pwd=NTZ6aVFyYXFoY2dYNjhxd1F4MnVIUT09>

Meeting ID: 896 9804 8443
Passcode: 132060

Dial by your location
+44 203 481 5237 United Kingdom
Find your local number: <https://us02web.zoom.us/j/89698048443?pwd=NTZ6aVFyYXFoY2dYNjhxd1F4MnVIUT09>

AGENDA

- 294.20 To receive apologies for absence.**
- 295.20 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**
- 296.20 Notification of members questions in compliance with the council's standing orders.**
- 297.20 Declarations of Interest.**
COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM
- 298.20 [Minutes](#) confirm the minutes of the Personnel Committee meeting held 7 July 2020 (copy herewith).**
- 299.20 [Asslym Immigration and Nationality Policy](#): To review the council's Asslym Immigration and Nationality Policy (copy herewith)**

- 300.20** [Training and Development Policy](#): To review the council's Training and Development Policy (copy herewith)
- 301.20** [Confidential Reporting \(Whistleblowing\) Policy](#): To review the council's Confidential Reporting (Whistleblowing) Policy (copy herewith)
- 302.20** *The press and public will be excluded from the following agenda item due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960*
- 303.20** **Establishment Report**: To receive the establishment report:
- a. To consider a draft job description and person specification for a Facilities Manager and to make a recommendation to the council thereon. (information herewith)
 - b. To approve the revised National Payscales (information herewith)
 - c. To consider the implications of the Furlough Scheme ending on 31st October 2020 (information herewith)
 - d. To review the organisational objectives template for 2020-21 (information herewith)