



Electronic Noticeboard Message Request

| | |
|-------------------------|--|
| Contact Name | |
| Contact Number | |
| Group/Organisation Name | |

Please enter the message you would like to appear on the noticeboard in the boxes below.

There is a maximum of 120 characters including spaces

Your message should include:-

Group/Organisation Name

Day/Date and Time of event

Location of event

Short message ie. New members welcome,

Or Call 01933 123456 for more details

| | | | | | | | | | | | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |

Please use whole words per line

Which noticeboard would you like your message to appear on? (Please tick the appropriate box)

| | | | | | |
|-----------|--|-------------|--|------|--|
| Town Hall | | Town Square | | Both | |
|-----------|--|-------------|--|------|--|

When would you like your message to appear?

| | | |
|-------|-------|-----|
| Date: | From: | To: |
| Time: | From: | To: |

We endeavour to display message on the date and time requested, Raunds Town Council reserve the right to change/cancel this should the need arise.

The electronic noticeboard is a facility provided by the Town Council for public notices and to promote events and can not be used to advertise businesses.

All messages are displayed at the discretion of the Town Clerk.