

**RAUNDS TOWN COUNCIL**

**ENVIRONMENT RECREATION AND LEISURE COMMITTEE**

Minutes: 17 March 2016: Start Time 7.30pm.

**PRESENT**

Cllr L Wilkes (Chair), Cllr H Howell, Cllr D Allard, Cllr B Tyman, Cllr N Beck.

**IN ATTENDANCE**

Ms Kate Houlihan, Town Clerk (Minutes)  
Mrs Emma Williams, Assistant to the Clerk.

**656.15 To Receive Apologies For Absence.**

Apologies were received from Cllr D Hughes

**657.15 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**

Notification to speak had been received from Mrs Maureen Johnson and Mrs S Coles both members of the public raised concerns with regard to the possibility of a youth facility being developed on Millfield.

The point raised included:

- Increased traffic
- Residents in the area were predominantly older people
- Issues with vehicles accessing the field if the gate were open.
- Potential increase in litter
- Potential increase in noise
- Loss of green space in the town
- Saxon Hall is available to community groups
- If a youth facility is built would this open up the Millfield to further development.
- Residents understood that Millfield was to be open space in **perpetuity**

**Cllr Wilkes thanked the members of the public for attending and for giving up their time to attend.**

**The committee then agreed to taken item 665.15 next.**

**665.15 Youth facility: To receive update from the working party meeting on the feasibility of providing a dedicated youth facility in Raunds**

The clerk gave a verbal report on the outcomes of the working party meeting. Pre-planning advice had been received from East Northamptonshire Council. In the light of this report the orientation and size of the building was being re-drawn. Further pre-application advice

would then be sought for a facility on the Millfield and at Bassfords recreation ground.

It was noted that wherever a facility was placed there would be no intention to give open vehicle access.

Following a brief discussion it was...

**RESOLVED to note the report.**

**658.15 Notification of members questions in compliance with the council's standing orders.**

**None received**

**659.15 Declarations of Interest.**

COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM

**None received**

**660.15 Minutes:** confirm the minutes of the Environment, Leisure and Recreation Committee meeting held 21 January 2016.

**RESOLVED that the minutes of the Environment, Leisure and Recreation Committee meeting held 21 January 2016 be confirmed as a true record.**

**661.15 To receive a progress report on ELR projects.**

Members reviewed the report of the clerk as shown in appendix 1. It was agreed that the report should be updated and reviewed at each meeting. Timescales for the delivery of outstanding projects were discussed. Following discussion it was...

**RESOLVED to note the report and agreed that it should be presented at each meeting of the ELR committee.**

**662.15 To consider any amendments to the Official Town Map which is due to be updated in July 2016**

Members reviewed the report of the clerk and reviewed the text of the official town map. A number of minor amendments were made to the text. It was noted that the population figures should be updated to the 2011 census figures. It was also noted that a street name was spelt incorrectly.

**RESOLVED to note the amendments and that these should be passed to Local Authority Publishing for inclusion in the next version of the map.**

**663.15 To receive plans of the play area being installed at the former RPC, site. (The Rowans opposite the Coop Grove Street)**

Members reviewed the plans for the play area at the RPC site. The plans were noted and it was agreed that in future East Northamptonshire Council (ENC) and would be asked if the town

council could have input into the design of such play areas in line with their plans for developing all open spaces within the town.

**RESOLVED that ENC be asked to involve the Town Council in the design of future play areas and open spaces.**

**664.15 To receive and consider any actions arising from the survey of the cemetery chapel**

**Members received the survey report on the cemetery chapel. It was noted that the chapel was structurally sound although a number of repairs were suggested. Following discussion it was...**

**RESOLVED to:**

- a) note the report.**
- b) Agreed that the clerk would compile and prioritise works and create a schedule of required works.**

**665.15 Community enhancement gangs: To consider suggestions for the community enhancement gangs.**

Members received details of the community enhancement gangs a scheme run by Northamptonshire County Council. A small team will spend a day in Raunds carrying out minor highways and footpath improvements. Various projects were suggested. All councillors would be invited to make suggestions and these would be submitted to NCC.

Suggestions made were:

- Weeding of Brook Street
- Tidy entrance to cricket club on Coggins Close (If Highways land)
- Tidy up at the Delves
- Cut back bushes on Brick Kiln Road

RESOLVED to submit these suggestions to NCC along with any others received by members of the council.

**666.15 Youth facility: To receive update from the working party meeting on the feasibility of providing a dedicated youth facility in Raunds.**

**This item had been discussed earlier in the meeting.**

There being no further business the meeting concluded at 9:01pm

Approved: ..... (Town Mayor)

Meeting date: ..... 12 April 2016 ..... (Council)

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Confirmed: ..... (Chairman)

Meeting date: ..... (Committee)

March 2015

## ELR Progress Report

Minute	Resolution	Action/Progress	Complete	Notes
241.13 Sept.13	PROVISION OF A PIECE OF PUBLIC ART ADJACENT TO WARTH PARK	In progress	➤	
42.15	Playground inspections			
45.15	Land at Rear of Cemetery	Creation of Dog Park		Contact probation Service
43.15	Annual tour of inspection		➤	
44.15	Tree Survey	All urgent and p1 WORK COMPLETED.	➤	
46.15	Christmas lights	Successful event (good level of sponsorship)	➤	
47.15	Bench London Road cemetery		➤	
	Memorial Bench in Memorial Gardens		➤	
48.15	Costed schemes for each paly area	Better value obtained at Saxon Hall play area and for Bassfords	➤	
49.15	Webb Road Play Area	Obtained 3 quotes Budget agreed 10k grant obtained		Try and get reduced installation costs
183.15	Amos Lawrence Entrance re-surfaced		➤	
185.15	Town Square (remove stump / jetwash)		➤	
186.15	Promote use of parks	Through social media and events	➤	
187.15	Cemetery Gates/Childrena Area Picket Fence	New gates installed New fence installed	➤	
189.15	Grounds Maintenance	Set up WP to monitor GM work		
190.15	Youth Facility	pre-application advice sought Unsuccessful funding bid at this stage Advised ENC support project in principle worth applying again at later stage		
191.15	Hanging Baskets	Contact premises to remove baskets		
290.15	RPC Open Space Contribution	Saxon Hall Open Space Improvements		Play area complete Improvements to commence end March/April
291.15	Survey of Cemetery Chapel			PRP Civils £750 T:01604 889870 Marric Surveyors T: 460350 £500 Martin pendred &Co T:233920 £500

March 2015

## ELR Progress Report

292.15	Queens 90th Birthday	Events WP to consider events	Lighting of Beacon Clean for the Queen Street Party
293.15	Electrical works to new street lighting columns	Obtain license from NCC	
293.15	Costed schemes for paths at cemetery		
293.15	Improvements to Town Square	Budget approx 45k Suggestions Bandstand/ Electronic noticeboards Floral displays	
297.15	Tourism Signage	Meeting with Karen Williams 23/2 Funding bid made in association with ENC	
298.15	Welcome Pack	In progress Video?	
432.15	Budget 2016/17		
433.15	Interment Rates	Rates reviewed from Jan 16	
439.15	Youth Work	Service Six are to start detached work in March	
440.15	Street Furniture	To purchase 5 new dog bins based on feedback from residents (Angel re location)	
519.15	CCTV	Working Party set-up date of 1st meeting to be agreed	
520.15	Skate Park	Find more cost effective contractor to carry out minor repairs	
520.15	Skate Park	Write to BAM/B&Q to ask for donations of time/materials	Done but no response.
520.15	Skate Park	Plan for long term regeneration of skate park.	
524.15	McDonalds Love Where you Live	Agreed date of 5th June	
525.15	Street Furniture	Use social media to find out what and where additional furniture is required and install (Angel)	