

RAUNDS TOWN COUNCIL

ENVIRONMENT RECREATION AND LEISURE COMMITTEE

Minutes: 18 May 2017: Start Time 7.30pm.

PRESENT

Cllr L Wilkes (Chair), Cllr D Jones, Cllr N Beck, Cllr B Tirebuck, Cllr D Hughes, Cllr Tyman.

IN ATTENDANCE

Ms Kate Houlihan, Town Clerk (Minutes)
Mrs Emma Williams, Assistant to the Clerk.

- 33.17 To elect a Chair of the committee.**
RESOLVED that Cllr L Wilkes be elected as Chair of the committee.
- 34.17 To elect a Vice-Chair of the committee.**
RESOLVED that Cllr D Jones be elected as Vice-Chairman of the committee.
- 35.17 To Receive Apologies For Absence.**
Apologies were received from Cllr R Levell.
Cllr D Hughes arrived item 49.17 having previously advised that he would join the meeting as soon as possible following attendance at another function.
RESOLVED to note the apologies
- 36.17 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**
None received
- 37.17 Notification of members questions in compliance with the council's standing orders.**
None received
- 38.17 Declarations of Interest.**
COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND IN THE CASE OF A PECUNIARY ITEM LEAVE THE MEETING FOR THAT ITEM.
None received
- 39.17 Minutes:** confirm the minutes of the Environment, Leisure and Recreation Committee meeting held 23 March 2017.

RESOLVED that the minutes of the meeting held 23 March 2017 be confirmed as a true record.
- 40.17 To receive a progress report on ELR projects.**
The clerk circulated a copy of the progress report (Appendix 1)

The following items were noted:

- Remedial works to the cemetery chapel were underway. It was suggested that dehumidifying crystals could be used to alleviate damp in the building.
- It was agreed that quotations should be sought for replacing a number of litter bins in the Town.
- The Clerk will obtain more detailed information on electronic noticeboards.

RESOLVED to note progress with various projects.

41.17 To agree a revised date for the McDonalds “Love Where You Live” day.

The assistant to the clerk reported that unfortunately McDonalds were unable to assist on the date originally agreed and so a revised date was necessary.

RESOLVED to note that a date of 11th June 2017 be set for the McDonalds Love Where you Live Day.

42.17 Youth Provision: To receive a report on Youth Provision in Raunds

Members reviewed the report of the clerk as shown in appendix 2.

The principal objective of providing youth services was to reduce anti-social behaviour and to offer positive engagement with those at risk of committing anti-social behaviour.

Following detailed discussion it was....

RESOLVED to discontinue the current Service Six provision pending a review of youth services.

43.17 Definitive Map Modification: To consider an application for a footpath to be added to the definitive map BW UG38 (Meadow Lane) to FP UG37:

Members reviewed the information and map as shown in Appendix 3 and following discussion it was...

RESOLVED that

- a) The Town Council will support the application;**
- b) The Town Council would place the information on the council website so that local residents could supply supporting evidence to NCC if they wished to.**

44.17 To receive a verbal update on the feasibility study to provide a youth facility in Raunds.

The Clerk and Cllr Jones gave a verbal report on the feasibility study. Cllr Jones had spoken to a number of groups regarding the facility.

Following detailed discussion it was...

RESOLVED that no further work would take place on the feasibility study until a strategy for the Saxon Hall had been agreed.

45.17 Ada Salters Gardens: To consider a draft landscape plan for the Ada Salter Garden

The Clerk presented a drawing from a landscape gardener. The drawing included seating and planting and improvements to paths in Spinney Hill. The total project costs including improvements to paths which are in a poor state of repair is likely to be £25,000-£30,000

Members were generally pleased with the layout and following discussion it was...

RESOLVED to recommend to the Full Council that:

- a) The RPC Open Space Contribution of £21,349 be used towards the costs.
- b) The Clerk should obtain additional quotes for the work.
- c) An application is made to Awards for All for funding towards the project.

46.17 Community Facilities Fund: To receive a report on the provision of a pavilion on the Market Square Raunds

Members received the report of the clerk as shown in Appendix 4 and following detailed discussion it was...

RESOLVED to recommend to the Full Council that:

- a) The council should proceed with the project.
- b) The design of the pavilion is in keeping with the square.
- c) That it be delegated to the clerk in consultation with the ELR committee to finalise the design of the pavilion.
- d) That a program of events for the pavilion is created.

47.17 Hanging Baskets: To consider the provision of hanging baskets in Brook Street/ The High Street.

Members reviewed the report as shown in Appendix 5 and following discussion it was....

RESOLVED to purchase the hanging baskets from a local supplier and that these would be watered by the council's gardener.

48.17 Public Space Protection Orders: To consider information from ENC regarding public space protection orders.

Resolved for this item to be deferred

49.17 Running Free: To consider a consultation on preserving the free use of public parks.

Members considered the consultation and following discussion it was...

RESOLVED that Raunds Town Council supported the principal that Park Run should not be charged for use of open spaces.

However the Council felt that there should not be a blanket approval for all organisations to have free use of parks (on a non-

exclusive basis) and that local councils should be able to reserve the right to respond to local needs.

There being no further business the meeting concluded at 9:30pm

Approved: (Town Mayor)

Meeting date: 13 June 2016 (Council)

Confirmed: (Chairman)

Meeting date:20 July 2016..... (Committee)

Appendix 1 – Progress Report

Minute	Resolution	Action/Progress	Complete
293.15	Costed schemes for paths at cemetery		pending
297.15	Tourism Signage	Meeting with Karen Williams 23/2 Funding bid made in association with ENC	pending
241.13 Sept 13	PROVISION OF A PIECE OF PUBLIC ART ADJACENT TO WARTH PARK	Chased D Shaw 11/05/2016 Chased David Shaw 14/07/2016 Left message and sent email Meeting with new sculptor 29/9/16	Ongoing
43.15	Annual tour of inspection	Date set for 2017	Ongoing
44.15	Tree Survey	P2 and P3 work underway	Ongoing
	Christmas lights 2017!!!	Now moved to Events committee	Ongoing
48.15	Costed schemes for each play area	Better value obtained at Saxon Hall play area and for Bassfords Still waiting for S106 money for Bassfords.	Ongoing
186.15	Promote use of parks	Through social media and events	Ongoing
190.15	Youth Facility	Pre-application advice sought Unsuccessful funding bid at this stage Advised ENC support project in principle worth applying again at later stage	Ongoing
191.15	Hanging Baskets	Brackets are being tested a report will be supplied to this meeting.	Ongoing

Minute	Resolution	Action/Progress	Complete
290.15	RPC Open Space Contribution	Money is held in ear-marked reserves. Proportion was spent on Saxon Hall play area.	Ongoing
291.15	Survey of Cemetery Chapel	Completed no urgent works	Ongoing
293.15	Electrical works to new street lighting columns	Obtain license from NCC for 2017	Ongoing
293.15	Improvements to Town Square	Budget approx 45k Suggestions Bandstand/ Electronic noticeboards Floral displays Play equipment	Ongoing
440.15	Street Furniture	Consider replacing bins in town? Poor state of repair	ongoing
	Bench at Saxon Hall gardens / Webb Road and Dog Park	Wooden picnic benches have been ordered x 2	ongoing
	Bye-laws	Members of ELR to feed any comments back to P&R	ongoing
	Public Space Protection Orders	Information received from ENC too late for this meeting	ONGOING
	Brook Street	ELR to consider how to improve Brook Street	ongoing
	Ada Salter Tribute	to consider a tribute to Ada Salter	ongoing
45.15	Land at Rear of Cemetery	Creation of Dog Park	ongoing
439.15	Youth Work	JAM in the Hood to commence soon On agenda for meeting	ongoing
604.16	Tackling Social Isolation	Link with Oundle Cinema cost £120 per session	ongoing
187.16	Community Facilities Fund (Bandstand/Pavilion)	Funding awarded Consider design and next steps	ongoing

Minute	Resolution	Action/Progress	Complete
599.16	Autumn Litter Pick	Date set: 30 September 2017	ongoing
605.16	London Road Opposite ASDA/Highways verge	Replanting	ongoing
603.16	PR consultant	Considering doing this in-house	ongoing
600.16	Light at Red Row - to liaise with resident to change lighting		ongoing
42.15	Playground Inspections	Completed for 2016	Done
49.15	Webb Road Play Area	Equipment being devired week ending 15/7/16	Done
298.15	Welcome Pack	In progress -"postcard" to be supplied to new houses	Done
432.15	Budget 2017/8	Done	Done
519.15	CCTV	First stage completed Wi-fi link still needed -ongoing	Done
520.15	Skate Park	Find more cost effective contractor to carry out minor repairs	Done
520.15	Skate Park	Write to BAM/B&Q to ask for donations of time/materials	Done
520.15	Skate Park	Plan for long term regeneration of skate park.	Done
524.15	McDonalds Love Where you Live	On agenda	Done
662.15	Official Town Map	Done	Done
	Trees (100 trees to be planted in town)	Agree location / Who to plant	Done
	Noticeboard on Coop railing	Requested permission to site noticeboard on coop railings	Done
189.15	Grounds Maintenance	Turneys have struggled this season in part due to weather	Done

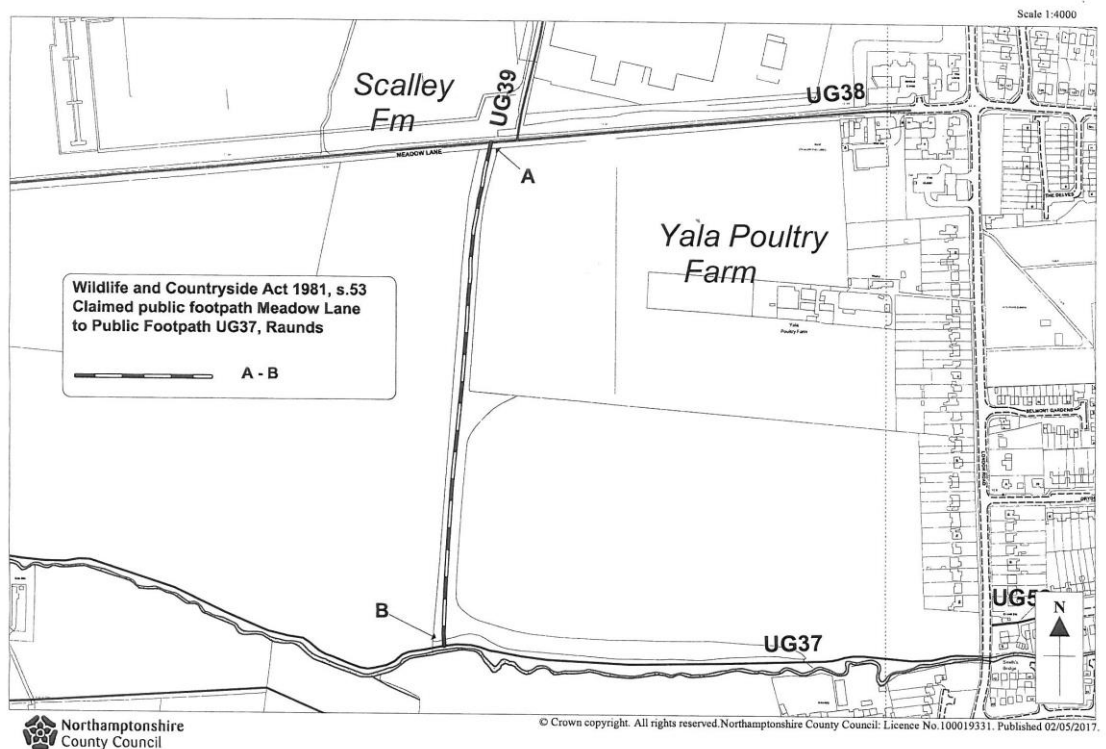
Minute	Resolution	Action/Progress	Complete
665.15	Community Enhancements Gang	Submit suggestions to NCC	done
	Appointment of gardenr for Saxon Hall/Various sites throughout the Town	Quotes being sought	Done

Appendix 2 – Youth Provision

Summary: A report on Youth Provision in Raunds	
Attachments: a) Report from Service Six	
1.0	<p>Background and timeline</p> <p>November 2015: Raunds Town Council identified an increase in low level anti-social behaviour and in the perception of anti-social behaviour. This also coincided with the commencement of work on the feasibility study for a youth facility within the Town.</p> <p>It was therefore agreed to trial some youth work in order to:</p> <ul style="list-style-type: none"> • identify the demand for additional youth services in the town, • understand the requirements of young people for a youth centre, • tackle any anti-social behaviour. <p>Service Six <u>March 2016 -October 2016:</u> Service Six were engaged to provide youth services. Two sessions were run at Saxon Hall on Wednesday evenings, an early session for under 11's and a later session for those 11+.</p> <p>In October 2016 ELR reviewed the project and changes were made. The session for younger children was maintained, while the session for older children was withdrawn.</p> <p><u>November 2016-May 2017:</u> Service Six provide a single weekly session for younger children.</p> <p>An end of project report is attached covering all Service Six provision over the last 14 months.</p> <p>Groundworks <u>November 2016:</u> The Council appoints Groundworks to carry out a "JAM in the Hood" project. This 13 week project targets young people at risk of engaging in, or who are already engaged in anti-social behaviour. It was felt that this project would better meet the council's objective of targeting anti-social behaviour. The start of this project has been severely delayed and will now commence in May 2017.</p>
2.0	<p>Assessment of Options</p> <p>As the current contracts will shortly be ending the ELR committee needs to review the service to date and consider the next steps. Prior to giving consideration to future providers it is important that the committee is clear about what the primary objectives of providing youth services are.</p> <p>The alternatives are:</p> <ul style="list-style-type: none"> a) Continuing with the service provided by Service Six/JAM in the Hood or b) Considering alternative providers of youth services or c) End the current provision <p>Cllr Helen Howell and Cllr Lee Wilkes, along with the clerk met with Service Six to discuss future provision. A meeting is also being held with Clubs for Young People Northampton (CYPN), so that a comparison can be made with an alternative provider.</p>

<p>3.0</p>	<p>Budget Information: A budget has been set for youth work. Full cost information for the alternatives will be provided at the meeting.</p>
<p>4.0</p>	<p>Recommendation</p> <ul style="list-style-type: none"> a) That the ELR committee agree objectives and outcomes for youth provision. b) That the ELR committee consider the appropriate provider, if any, to meet the desired objectives. c) That the ELR committee agree how progress against objectives and outcomes will be measured. .

Appendix 3 – Definitive Map



Appendix 4 – Community Facilities Fund

<p>Summary: A report on the Community Facilities Fund (CFF) Application</p>	
<p>Attachments: b) Quotations and design suggestions</p>	
<p>1.0</p>	<p>Background In September 2015 the ELR committee were asked to consider the use of earmarked reserves for improving the Town Square.</p> <p>The minute is shown below: 293.15 Community Facilities S106 monies £20,090 and Town Square (repairs and refurbishment) £16,631 Discussion took place regarding possible improvements to the Square. Suggestions included:</p> <ul style="list-style-type: none"> • A bandstand • Electronic noticeboards • Better play equipment • Floral displays • Town Square clean-up <p>RESOLVED that:</p> <ol style="list-style-type: none"> a) a costed scheme for improvements to the Square be presented to a future meeting. b) the cost of “the Square clean-up” (Jet washing and repairs to the step and paving be met from this reserve.) c) that a bollard be placed as a temporary measure where the tree stump is to protect the surface. <p>The suggestion to install a bandstand/pavilion came about through comments in the Vision for Raunds Community Plan 2014 and the People and Places Survey 2015.</p> <p>A few of the comments from the Vision are shown below, these were echoed many times over.</p> <ul style="list-style-type: none"> • <i>“Smarten up the Square”</i> • <i>“More functions in the Town Square”</i> • <i>“Make more community spirit”</i> • <i>“Anything to encourage passing trade”</i> <p>A similar response was received to the People and Places Survey 2015. One of the questions asked was: “What would improve the town’s economic performance?” A few comments are shown below, these are indicative of all those received.</p> <ul style="list-style-type: none"> • <i>“Increase the number of town open days, fetes, stalls etc”</i> • <i>“More community led activities/ events in the town centre</i> • <i>“Improve the look of the Main Street/ Square.</i> <p>Since September 2015 the Town Council has been working towards developing these projects. A clean-up took place in 2015. The tree stump was removed and a bollard was placed there.</p> <p>In August 2016 the opportunity arose to apply for funding from the community facilities fund towards the cost of the bandstand/pavilion, this was agreed by the council. In February 2017 after two successful funding rounds RTC were awarded £20,000 towards the cost of the project. The progress of the funding bid was reported to council through the regular project updates.</p> <p>The funding bid noted that CCTV within the facility would be included as part of the project.</p>

<p>2.0</p>	<p>A number of groups, including the Music Festival, have supported the proposal and are keen to see the facility installed.</p> <p>Following ENC awarding funds there have been some negative comments regarding the installation of the pavilion. The comments have primarily related to:</p> <ul style="list-style-type: none"> • Concern that parking spaces would be lost, (which is not the case). • Comment that the money could be better spent elsewhere, (note neither the CFF funding nor the s106 money that can be put towards the project are a free resource and may only be used for specific purposes). • Concern that the facility would encourage young people to congregate on the Square. <p>The Way Forward</p> <p>The ELR committee must now make a recommendation to the Town Council on how to proceed with this project.</p> <p>The next steps would include:</p> <ol style="list-style-type: none"> a) Recommendation to the Full Council to proceed with the project. b) A recommendation on the design of the facility. c) A recommendation on a consultation to be carried out with local businesses.
-------------------	--

Appendix 5 – Hanging Baskets

<p>Summary: A report on the provision of Hanging Baskets in Brooks Street/High Street</p>	
<p>Attachments:</p> <ol style="list-style-type: none"> a) Examples of Hanging Basket options b) Location map of existing brackets 	
<p>1.0</p>	<p>Hanging Baskets</p> <p>ELR may wish to consider hanging baskets of the attached design to be placed as resolved in July 2016 for Brook Street/High Street at the locations marked on the attached map.</p>
<p>2.0</p>	<p>Recommendation</p> <ol style="list-style-type: none"> d) That the ELR committee agree on a design for the hanging baskets e) That the ELR committee consider the locations of the hanging baskets f) That the ELR committee delegated the purchase of the agreed hanging baskets to the Clerk and chair of ELR.