

**RAUNDS TOWN COUNCIL**

**ENVIRONMENT LEISURE AND RECREATION COMMITTEE**

Minutes: 28<sup>th</sup> September 2017: Start Time 7.30pm.

**PRESENT**

Cllr L Wilkes (Chair), Cllr D Jones, Cllr Hughes Cllr Tyman, Cllr Levell.

**296.17 To Receive Apologies For Absence.**

Apologies were received from Cllr Tirebuck and Cllr N Beck

**RESOLVED to note the apologies.**

**297.17 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**

None received

**298.17 Notification of members questions in compliance with the council's standing orders.**

None received

**299.17 Declarations of Interest.**

COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND IN THE CASE OF A PECUNIARY ITEM LEAVE THE MEETING FOR THAT ITEM.

None received

**300.17 Minutes:** confirm the minutes of the Environment, Leisure and Recreation Committee meeting held 18 July 2017.

**RESOLVED that the minutes of the Environment, Leisure and Recreation Committee meeting held 18 July 2017 be confirmed as a true record.**

**301.17 Youth Provision:** To receive a report on the recent JAM in the Hood project and to consider future youth provision.

Members considered a report on the recent JAM In the Hood project (see appendix 1).

The project had run throughout May, June and July. Councillors were pleased to note the positive feedback from participants. Young people stated the project had made them more aware of impacts of anti-social behaviour and the work of the police. It was particularly good to see the positive comments from parents whose children had participated.

Members then considered future youth provision and it was noted that anti-social behaviour around the Saxon Hall had continued over the course of the summer.

Frequent conversations had taken place with the police and East Northamptonshire Council regarding the issues. The matter had also been raised at the JAG group.

Following detailed discussion and in light of the positive impacts of the JAM project it was...

**RESOLVED to**

- a) **Ask East Northamptonshire Council for support in providing a second JAM project. This would be targeted at reducing anti-social behaviour in the Saxon Hall area.**
- b) **The Jam in the Hood team will be asked to present their report at Full Council in October.**

**302.17 Town Square Improvements:**

- a. **To consider the specification for the pavilion for the Market Square, Raunds.**

Members considered the report of the Clerk and the following information was noted:

- The order need to be placed by the end of November 2017 at latest
- The work must be completed by March 2018

Members then considered the design of the bandstand and a number of examples were considered. The following specification was agreed:

Shape:	Round
Size:	14ft diameter (approximately)
Sides:	None
Materials:	Metal/steel
Electrics:	Y
Lighting:	N
CCTV:	Y (to be installed by Raunds Town Council in roof of structure)
Seating:	Y removable
Colour:	Black
Style of Columns:	Smooth
Design:	Traditional (but not Victorian)

**RESOLVED that**

- **The specification will be advertised on contracts finder with a closing date of 1 month from date of advertisement.**
  - **Once a final design has been agreed consultation will take place with businesses and residents closest to the square.**
- b. **To consider repairing lighting on the Square (repairs are needed to existing scheme of uplighters around the trees)**

Members considered the report of the clerk and it was agreed that the lighting should be brought back into working order.

**RESOLVED that the clerk should obtain additional quotations for inclusion in the budget process for 2018/19**

**c. To consider installing planters on the Square.**

**RESOLVED that this should be included in the 2018/19 budget along with installation of professional hanging baskets.**

**303.17 Digital noticeboards:** To consider the purchase of 2 digital noticeboards.

Members reviewed the quotation. The clerk advised that quotations had been sought from alternative suppliers however none had been able to create a system to a suitable specification.

The committee had previously agreed that 2 digital noticeboards should be purchased one for the Square, with the other being located in the vicinity of the Town Hall.

It was noted that the purchase of the noticeboards was covered by existing reserves.

Following discussion it was....

**RESOLVED to purchase 2 digital noticeboards at a cost of £6,230 each (+ carriage and installation costs).**

**304.17 Saxon Hall Working Party:** To receive a report from the Saxon Hall working party

**DEFERRED**

**305.17 Spinney Hill, Raunds:**

**a. To appoint a contractor to create the Ada Salter memorial garden.**

Members considered the report of the clerk as shown in appendix 2 and following discussion it was....

**RESOLVED to recommend to the Full Council that**

- **Supplier A should be appointed to create the memorial garden, subject to committee members reviewing the size of the proposed layout;**
- **A maximum total budget of £16,000 was agreed (to allow for contingency and in case the size of the area needed to be increased).**

**b. To appoint a contractor to resurface the path through Spinney Hill Raunds.**

Members considered the report of the clerk also shown in appendix 2 and following discussion it was....

**RESOLVED to recommend to the Full Council that**

- **It be delegated to the clerk to appoint a contractor for the pathway.**

- The clerk will ask suppliers to quote for the top layer to be laid in “golden gravel”
  - A maximum budget of £15,000 was agreed.
- c. To approve the purchase of an information panel for the Ada Salter memorial garden.

**RESOLVED** that the clerk will create a draft layout for the information panel, having consulted with experts on the life of Ada Salter and seek external funding for its purchase.

**306.17 To receive a progress report on ELR projects.**

The Clerk and Chairman of the committee updated members with information following the site meeting with Rapier re CCTV.

**RESOLVED** to note the report.

**307.17 Cemetery Regulations:** To review and amend the cemetery regulations

**DEFERRED**

**308.17 Titty Ho to London Road Junction:** To consider correspondence from a local resident and Northamptonshire Highways regarding the junction.

Members considered the correspondence from the local resident and highways, see appendix 3, and all shared the concerns of the local resident that it was a difficult junction.

Reviewing the advice from highways and given the regulations, reluctantly members felt that there was nothing that could be done at this time.

**309.17 Measures to reduce speeding in Raunds:** To consider purchasing bin stickers to raise awareness of speeding in Raunds

Members considered the report of the Clerk and following discussion it was....

**RESOLVED** not to proceed with the bin stickers.

There being no further business the meeting concluded at 9.30pm

Approved: ..... (Town Mayor)

Meeting date: ..... 10 October 2017..... (Council)

Approved: ..... (Chairman)

Meeting date: .....23 November 2017..... (Committee)

## Appendix 1 – Youth Provision

### JAM IN THE HOOD, RAUNDS, 2017

#### **Background**

Having identified issues around anti-social behaviour (ASB) in Raunds. Raunds Town Council commissioned Groundwork Northamptonshire to deliver a Jam in the Hood project in Raunds. The project would involve young people from Raunds and would act as a preventative measure towards reduction in ASB.

Groundwork Northamptonshire and the local Police worked with Raunds Manor School to identify students showing the biggest risk factors shown to lead to ASB, such as low confidence and self-esteem, poor emotional wellbeing, lack of communication skills, poor attendance and poor school performance, anti-social attitudes, aggression, early or precocious sexual activity, alcohol and/or drug use either themselves or within the family, criminal activity themselves or within the family, educational frustration, or learning difficulties. The students chosen were a diverse group with varying attitudes, which has been most successful in previous Jam in the Hood projects.

#### **Aims and Objectives:**

JAM in the Hood is a project which delivers a mixture of youth sessions with Police based sessions. This Jam in the Hood focussed on the issues around anti-social behaviour by promoting positive decision making. The youth work sessions were designed to explore the major risk factors which could lead to young people committing ASB, such as alcohol and drug abuse, limited attachment to the community and anti-social attitudes. The sessions with the Police visits reinforcing the consequences of breaking the law, whilst showing a positive and community focussed side of the police. This Jam in the Hood was designed to a positive intervention which would mitigate the impact of risk factors and decrease the likelihood of problem behaviour, which could potentially lead to ASB.



Our main aims were;

- To build relationships between young people, Youth Workers and the Police.
- To encourage independent, positive decision making and responsibility for those decisions.
- To deliver a session based around major risk factors which lead to ASB.
- To encourage young people to be more involved with their local communities.
- To increase young people's self-esteem and confidence.

## Project Overview

### **Team Building**

At the beginning of the project, the young people took part in a variety of team building activities. These games and challenges helped the young people to get to know each other and the staff. These team building activities are crucial for developing positive group dynamics. The young people also create their own 'Youth Charter', a set of rules (such as respect for each other, join in all activities, and be punctual) which should be adhered to at all times. The young people create this charter themselves, giving them a sense of ownership and responsibility of the project.

### **Gang Workshop**

In our Gang Workshop the young people discussed risk factors of gang involvement, and prevention. We delivered a session around 'chances and choices', exploring our circumstances which cannot be changed, such as where we grew up, our race or our family dynamics, and our circumstances which we are in control of, such as our alcohol intake, our education and our hobbies. This workshop challenged the young people to take responsibility for their actions, and to be defined how they want to be and not how a certain set of circumstances may dictate.

### **Anti-Social Behaviour and Youth Related Crime.**

The young people explored the definition of anti-social behaviour, and considered the affects that such behaviour can have on the victims and their community. The staff educated the young people around the consequences of involvement in anti-social behaviour and youth related crime, encouraging the young people to identify the consequences regarding the law and future prospects. Again, this session expanded further than informal education and delivered thought provoking discussions which encouraged the young people to take responsibility for their own actions, knowing the consequences of both positive and negative choices.

### **Alcohol Awareness**

The alcohol awareness session looked at the long term and short term effects of alcohol, physically, emotionally and mentally. The young people took part in a variety of thought provoking games and activities, which led to discussions. As with other sessions, the youth workers gave the young people the information they need to make more positive and informed decisions when it comes to alcohol intake. In a society that promotes alcohol as going hand in hand with any social event or celebration, it is important that young people are given information to stay safe, healthy and within the law.

### **Equality and Diversity.**

During this session, the young people are able to explore the meaning of equality and look at the effects of discrimination and hate crime. Young people learnt about protected characteristics, and the law which protects them from discrimination. The young people discussed stereotypes, and what impact this can have on somebody's life.

### **Drug and Substance Misuse**

During this session, the young people took part in informal educational activities around the dangers, affects and consequences of drugs and substance misuse. The young people identified which drugs were in which Class category, and whether they were stimulants, depressives, hallucinogen, performance enhancers or painkillers. The young people learnt about the law relating to drug use and drug dealing, and they discussed the possible links between drugs, crime and gang involvement. Having a police presence allowed the young people to educate themselves further by asking questions.

### **Social Action Planning**

This session allowed the young people to develop skills needed for planning, delivering and evaluating a social action project. The young people identified issues within their communities and discussed ways in which they could tackle them. The young people decided that the main issues within their communities were ASB. The young people had to plan a project which would reduce these crimes, looking at timescales, budgets, measuring impact, marketing and promotion, and partnership work.

### Police Sessions

The Police sessions offered the young people the chance to explore the conglomeration of roles and departments within the Police Force. Each session informed the young people of the complex and diverse roles and responsibilities within each department. The young people had the opportunity to witness unique and rare interactive demonstrations from the following;

- Policing Roles/Jobs
- Fitness Test
- Police Cells
- Traffic Control/Instant Response

“The instant response vehicle was great, I didn’t realise that they held so much equipment inside one car.” *Evan.*

### Residential

At the end of the project, the young people ventured to an activity centre in Norfolk, the Kingswood Activity Centre, Croma, for a residential weekend. Over the weekend, the young people faced a variety of challenges, such as high ropes, archery, abseiling and climbing. The young people challenged themselves, some conquering their fears (being away from home, fear of heights), and strengthening their bond as a team through teamwork themed activities. The young people thoughouly enjoyed the residential, some even stating that it was the best experience of their lives.

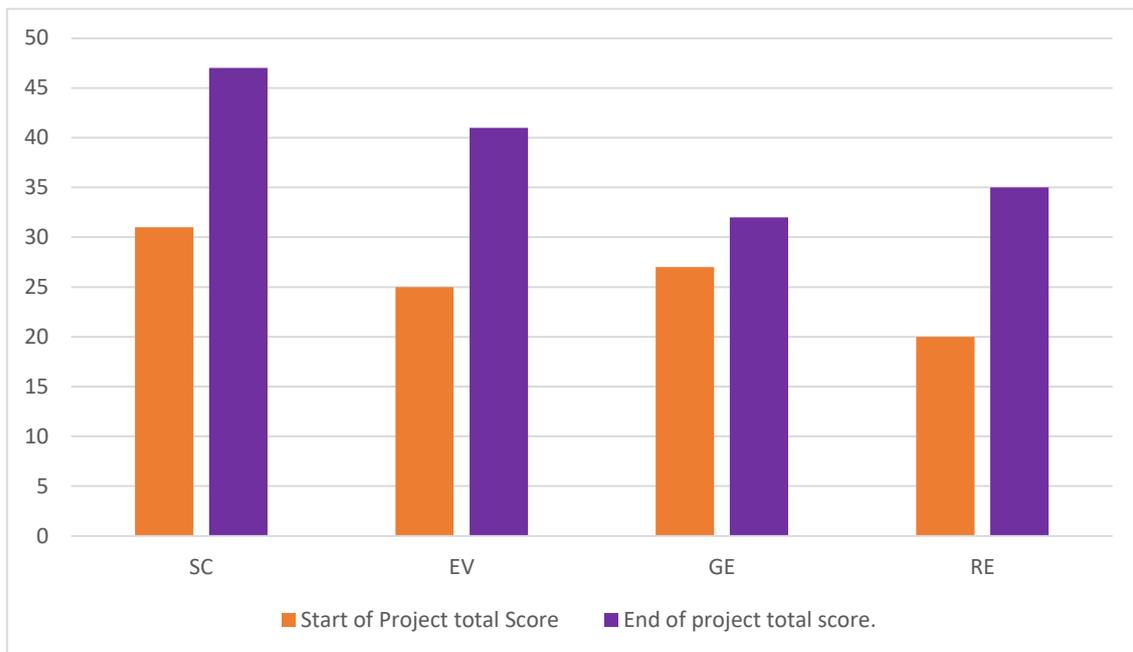
### Achievements

During the first session, the young people complete Youth Outcome Stars, they complete the outcome stars again at the end of the project. The Outcome Stars are used to measures where the young people self-identify themselves in the following areas;

- Making a difference
- Hopes and Dreams
- Well-Being
- Education and Work
- Communicating
- Choices and Behaviour

The lowest score is 10 and the highest being 50. The chart below shows the average score at the beginning and end of the project. 100% of young people that attended the project in every area as a result of the participating in Jam in the Hood project.





“Hello my name is Scott and I have worked with the Jam Team for 12 weeks which has given me the chance to grow as a person in many different aspects of my life. My confidence has improved massively since starting the project and I am grateful for this opportunity. My favourite part of Jam in The Hood was the session where we discussed problems in our communities and ways that we could change them. This has taught me that as an individual I have the ability to make a difference in my local community.”

The evaluations have shown that the young people also felt they had increased/improved;

- Self-Confidence and Self Esteem
- Their communication skills
- Ability to make positive choices
- Their social conscience

### **Quotes from the Young People and Parents**

*“The project has taught me about equality and diversity. My favourite part of the project was making new friends and being more social” –Tom*

*“JAM in the Hood has helped me learn more about the police and they work they do, Alex was really informative and nice. My favourite part of the project was the residential, I enjoyed rock climbing and abseiling, although I am scared of heights, it felt great once I had finished and everyone was cheering me on.” –George*

*“It has been good for him working with and spending time with the police as it has opened his eyes and changed his attitude towards the Police. It has made him wiser and we’re very proud of his achievements.” –Parent*

*“Before this project all my son would do was sit in his room, didn’t really have any friends and would constantly be on his Xbox. Every week he has come back from the project a happier. He has made friends and has become much more comfortable socialising, and so much more confident. This project has been such a good thing for him.” -Parent*

### **What’s next?**

All of the young people that attended the Jam in The Hood project want to continue working with Groundwork Northants and Northants Police. We have discussed life beyond the celebration event and are pleased that the young people will continue their involvement with us in a variety of different ways.

Some young people will take part in Groundworks Young Leaders training to support future Raunds and East Northants based projects. Training includes Safeguarding, Monitoring and Evaluation, and Recruitment and Selection.

## Appendix 2

<b>Summary:</b>										
A report on the creation of a memorial garden for Ada Salter										
<b>Attachments:</b>										
a) Layout Plan for Garden b) Quotations for landscaping										
<b>1.0</b>	<p><b>Spinney Hill Raunds</b></p> <p>The Town Council have agreed that a memorial garden should be created to celebrate the life of Ada Salter (20 July 1866 – 4 December 1942). Ada Salter was born in Raunds and later became an environmentalist and championed worker's rights. She was the first female Mayor of a London Borough.</p> <p>It has been agreed that the location of the garden should be Spinney Hill, as well as creating the garden it has been agreed that the pathways through the open space should be relaid.</p> <p>A number of quotations have been sought for both elements:</p>									
<b>2.0</b>	<p><b><u>Memorial Garden</u></b></p> <p>2 quotations have been received although 7 suppliers were invited to quote.</p> <table> <tr> <td>supplier a)</td> <td>£12,400:</td> <td>Layout plan and quotation attached</td> </tr> <tr> <td>supplier b)</td> <td>£17,872:</td> <td>Quotation attached</td> </tr> </table> <p>Supplier B has included six trees in their layout which supplier A has not, if supplier A were selected then members may wish to consider asking supplier A to include additional trees in their layout.</p>	supplier a)	£12,400:	Layout plan and quotation attached	supplier b)	£17,872:	Quotation attached			
supplier a)	£12,400:	Layout plan and quotation attached								
supplier b)	£17,872:	Quotation attached								
<b>2.1</b>	<p><b><u>Recommendation</u></b></p> <p>That supplier A is selected, but that minor amendments are made to the layout to include additional trees.</p>									
<b>3.0</b>	<p><b><u>Footpath</u></b></p> <p>3 quotations have been received to relay the footpath:</p> <table> <tr> <td>supplier a)</td> <td>£10,949.</td> <td>with optional additions totalling £4,000 to improve subbase and have thicker top layer.</td> </tr> <tr> <td>supplier b)</td> <td>£12,590</td> <td></td> </tr> <tr> <td>supplier c)</td> <td>£11,671</td> <td>(for overlay of existing path only).</td> </tr> </table>	supplier a)	£10,949.	with optional additions totalling £4,000 to improve subbase and have thicker top layer.	supplier b)	£12,590		supplier c)	£11,671	(for overlay of existing path only).
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supplier c)	£11,671	(for overlay of existing path only).								
<b>3.1</b>	<p><b><u>Recommendation</u></b></p> <p>That supplier A is chosen but that a contingency is allowed in case improvements are required to subbase.</p>									
<b>4.0</b>	<p><b><u>Finance</u></b></p> <p>The project can be financed through the £23,991 received from the sale of land at Belmont Gardens. This is a suitable project for a capital receipt.</p> <p>The S106 contribution from the RPC site for improvements to offsite open space could also be used. This reserve currently stands at £21,349.</p>									

## Appendix 3 - RE: Titty Ho to London Road Junction

Dear Kate

Your request on behalf of a resident has been passed to me for response.

Unfortunately we are unable to allow mirrors on the highway, and I attach the relevant section from our Network Management Plan which outlines the main reasons. This is based on advice from Department for Transport. People do sometimes put them up for private accesses, but this is unauthorised and may be removed if placed on the highway rather than on private land.

I have checked our collision data and we have no record of any injury collisions here for more than 10 years. Therefore although the visibility is restricted, it would appear it is enough for drivers to react and take avoiding action when necessary.

I am sorry this is not the answer the enquirer would have preferred, but I hope the attached document explains why we do not allow mirrors.

Regards

**Sarah Barnwell**  
**Community Liaison Officer (Corby, Daventry, East Northants & Kettering)**

Extract from 'Network Management Plan'

Full document available here:

<http://www3.northamptonshire.gov.uk/councilservices/northamptonshire-highways/transport-plans-and-policies/Pages/managing-the-highway-network.aspx>

Although newly approved accesses and road junctions are required to meet current requirements in respect of visibility for the drivers of emerging vehicles, there are many existing accesses, particularly in the older parts of towns and villages, where visibility is minimal. With the increasing volume and speed of vehicles using the road network, joining a road from an uncontrolled side road or access can be hazardous. It is in situations such as these where traffic mirrors are wrongly perceived to be a solution to the problem.

Traffic mirrors are regarded as traffic signs and as they do not appear in the Traffic Signs and General Directions 2002, their use would require special authorisation from the Department for Transport which is a lengthy process and permission is unlikely to be granted except in exceptional circumstances and even then for a limited period until the hazard has been eliminated. However, Northamptonshire County Council has always refused to allow traffic mirrors on the highway due to the following reasons:

- The image created by a mirror is deceptive and the distortion of that image can lead a driver to believe that an approaching vehicle is straight ahead when it is, in fact, round a corner.
- It is very difficult to judge the speed of an approaching vehicle from the reflected image.
- Drivers may concentrate on the image in the mirror and miss seeing a nearby pedestrian or cyclist.
- There can be problems with glare from daytime sunlight or headlights at night.
- Mirrors can be subject to vandalism and are affected by wear and tear, rain condensation, frost and snow.
- Even a minor misalignment can result in a distortion of the image even to the extent of giving no image of an approaching vehicle.

Owners and tenants of properties having accesses with limited driver visibility are encouraged to look at possible ways to overcome the problem such as removing or lowering the height of any obstructions, e.g. reducing the height of walls, or repositioning the point of access. However, it is appreciated that such action is not always practical.

If the owner or tenant of such a property wishes to erect a mirror on private land then the permission of that landowner must be sought. It may be necessary to obtain planning permission and in this respect, enquiries should be made to the local district council's planning department but it should be borne in mind that Northamptonshire County Council is consulted on all planning applications and is likely to object for the reasons given above. In addition, public liability insurance will be required by the landowner and the owner of the mirror in the event that the mirror is cited as a contributory factor to a subsequent road accident at the location.

Any mirrors erected on the highway without authorisation will be removed by Northamptonshire County Council and the owner may be liable for any reasonable costs incurred. Northamptonshire County Council also has powers to remove or alter mirrors that are erected on private land if they are considered to be a safety hazard to road users.

### **Policy**

Northamptonshire County Council will not permit traffic mirrors to be erected on the highway.

Any unauthorised mirrors erected on the highway will be removed by Northamptonshire County Council and the owners may be charged for any reasonable costs thereby incurred.

Northamptonshire County Council will instruct the owners of traffic mirrors erected on private property to remove them or adjust their position if it is considered that they are a safety hazard to road users.