RAUNDS TOWN EXTRAORDINARY COUNCIL
Minutes 17 March: Start Time: 7pm.

PRESENT
Cllr A Boto (Deputy Town Mayor) (Chair), Cllr N Harvey, Cllr H Howell, Cllr P Wathen and Cllr P Williams.

IN ATTENDANCE
Mr Julian Derham, Clerk to the Council.
Ms Kate Houlihan, Town Clerk Designate (Minutes)

674.14 APOLOGIES FOR ABSENCE
The Council received apologies from Cllr L Thomas, Cllr M. Clements, Cllr S Hughes, Cllr D Ellis, Cllr C Potter and Cllr P Ellis.

675.14 NOTIFICATION OF REQUESTS FROM MEMBERS OF THE PUBLIC TO ADDRESS THE MEETING IN COMPLIANCE WITH ADOPTED PROTOCOL.
None received.

676.14 NOTIFICATION OF MEMBERS QUESTIONS IN COMPLIANCE WITH THE COUNCIL’S STANDING ORDERS.
None received.

677.14 DECLARATIONS OF INTEREST
None received.

678.14 NEIGHBOURHOOD PLAN

a) TO RECEIVE THE DRAFT NEIGHBOURHOOD PLAN FOR RAUNDS.

Members received the Draft Neighbourhood Plan and the following points were raised:

The Warth Park nature area should be promoted. It will be easily accessible to all and will form an important piece of open space.

There is an aspiration to have a museum in Raunds. Ideally the museum would be within the town centre, but alternatively it could located at Warth Park.

If the neighbourhood plan is to promote walking within the Town, then the lack of street lighting needs to be addressed. The footpath between Saddlers and Streather Court was cited as being a particularly poor example.

RESOLVED that the Clerk would speak to Kirkwells, the council’s planning consultants, to see if a policy around street lighting on new developments can be developed.

Under item 4.8 Economic Growth, the Clerk noted that informal discussion with developers had suggested that a target of 20% for office space within each B1 unit may be unrealistic. 10% per unit is the norm. Following discussion members felt the aspiration should remain at 20%, but that any feedback received during the formal consultation stage would be considered along with comments and feedback from planning officers at East Northants Council.

The Clerk reported that the developers at Warth Park would be designing and submitting a planning application for a hotel, this was welcomed by members and was viewed as an important piece of infrastructure to promote the Town and local economy.
A query was raised as to whether or not measures to protect against Radon Gas should form part of the neighbourhood plan, or whether this would be covered under building regulations.

**RESOLVED that the Clerk will raise this with Kirkwells**

Under policy R2 it was agreed that if Raunds Town Council are to have a policy requiring homes to be of “good design”, then this needs to be defined. The following documents were raised as providing suitable guidance:

- Building for Life 12: Design Council / CABE
- Secured by Design 2014: Housing Guide

Consideration was also given to developing a policy on room sizes.

**RESOLVED that the above comments be noted and Kirkwells be asked to incorporate them into a policy on design.**

**b) TO CONSIDER, REVIEW AND COMPLETE THE WORKING DOCUMENT WHICH RESPONDS TO REQUESTS FOR ADDITIONAL INFORMATION FROM THE TOWN COUNCIL’S PLANNING CONSULTANT KIRKWELLS. (Appendix 1)**

Members considered the working document which was tabled at the meeting. It was agreed that advice will be sought from Kirkwells, regarding the soundness and proposed wording for all draft policies and resolutions.

**Page 15, Item 6.1 - 6.4, R1 Housing**

Members noted that a revised section on housing was adopted by Full Council as part of the planning report on the 10/3/2015 Minute reference 660.14

**RESOLVED to note that the section had been amended.**

**Page 18, Item 6.8, R3 Local Green Spaces**

Members considered which open spaces should be protected by the Neighbourhood Plan. In order to be granted protection under a Neighbourhood Plan certain criteria must be met. Members considered which open spaces within Raunds should be protected and how these met the relevant criteria.

**RESOLVED that the office staff complete the table as shown in Appendix 2 and that the spaces be marked on a map to be supplied to Kirkwells.**

Members considered how the list of protected local green spaces could be updated, without necessitating a review and resubmission of the whole plan.

**RESOLVED that the clerk will liaise with Kirkwells to ascertain how additions or deletions to the list of protected local green spaces can be managed.**

It was noted that some open spaces could be registered as community assets.

**Page 19, Item 6.11, R4 Protecting community facilities**

The table shown in the working document was reviewed. (Appendix 3)

**RESOLVED that:**

a) The clerk will complete the list of community facilities to be protected based on the discussion held in the meeting. (Appendix 3a)

b) The clerk will create a separate list of buildings that should be maintained for their architectural interest. (Appendix 3b)
Page 20, Item 6.15, R5 development in Town Centre

RESOLVED that the defined centre would be the ribbon that formed the original area for the neighbourhood plan as shown on map.

It was noted that East Northants Council had been doing work on defining the town centre. This would be reviewed and considered.

RESOLVED that a policy on retail saturation should be added if possible. This would encourage a variety of retail outlets within the Town Centre and could limit further takeaways.

Page 21, R6 Traffic and Transport in Raunds

RESOLVED: Specific schemes should be identified within the neighbourhood plan. These being:
- Improvements to junction of Midland Road / High St/ North St
- Improvements to junction of The Square/ Marshalls Rd/ Brook St

Some suggestions were made as to the type of schemes that would benefit these areas. However it was agreed that it wasn’t within the remit of a neighbourhood plan to design the scheme, but rather to identify where improvements were needed.

RESOLVED there was an aspiration to have a car park in the town centre and a draft policy was proposed.

DRAFT POLICY Raunds Town Council will support proposals to improve car parking in Brook Street.

A number of proposals were made for possible car park sites, including the use of Spinney Hill or the site of the Co-op store. (White goods)

A discussion was held about the need for Brook Street to be widened and the possible creation of a layby near the Co-op store. It was agreed that until the future use of the co-op site was known it was difficult to agree a definite requirement.

Page 22, Question for steering group. Proposed additional policies

- Shop Fronts

Members agreed that the shop fronts supplementary planning document from ENC was a useful reference guide.

RESOLVED that a policy on shop fronts was required and the Clerk and steering group will work with Kirkwells to agree a suitable policy which will focus on commonality, reduce garish colours, and be in-keeping with the street scene.

- Public realm improvements

RESOLVED that a policy on the public realm was required and a draft policy was proposed.

DRAFT POLICY Street furniture (and where appropriate street lighting) will bear the Town logo and will be in keeping with the heritage of Raunds, all street furniture will be in conformity with street art
Page 22, R8 Protecting local employment sites

RESOLVED that a list of protected employment sites be as follows:
   a) Warth Park
   b) Enterprise Road
   c) Coggins Quarter
   d) London Road/A45
   e) Hill Top Farm
   g) Office unit at the Rowans

Page 24, Possible Additional Policies

- Flooding

RESOLVED that any policy on flooding would focus on any new development having a 1 in 200 year risk and ensuring that waterways are kept clear.

- Landscape
- Local Wildlife
- Views

RESOLVED that issues around landscape, local wildlife and views, centred on Stanwick lakes and a draft policy was agreed.

DRAFT POLICY No development shall take place within Stanwick Lakes which is damaging to the sites status as site of special scientific interest nor that damages the public enjoyment of the site.

- Locally Listed Heritage Sites

RESOLVED that a list of locally listed heritage sites will be maintained by Raunds Town Council as shown in appendix 4.

RESOLVED that standing order 3w be suspended for 10 minutes to allow the meeting to conclude.

Page 25, R13 Footpaths/Connectivity

RESOLVED that the importance of the footpath link from Warth Park to Meadow Lane be emphasised.

Page 26, Highways Issues (Not town centre)

RESOLVED that the following areas should be addressed within the Neighbourhood Plan

- The roundabout/junction of: Chelveston Road/ Wellington Road/ Stanwick Road/ London Road.
- The dualling of A45

There being no further business the meeting concluded at: 9:45pm

Confirmed................................................................. (Town Mayor)

Meeting Date.................. 14 April 2015..................................................
Appendix 1:

Extraordinary Meeting: 17 March 2015


Page 15 item 6.1-6.4 R1 Housing
A revised section on housing was adopted by Full Council as part of the planning report on 10/3/2015. Minute reference 660.14

Page 18 Item 6.8 R3 local green spaces
RTC need to consider which open spaces will be protected.
A suggested list is shown below, remember these do not have to be RTC owned sites to be included.
Are there areas that have been missed and should be included?
In order to be protected by a neighbourhood plan the open spaces need to meet the criteria laid out in the National Planning Policy Framework, which are shown in the table below: More detail is given on pg 19 of the DDNP.

<table>
<thead>
<tr>
<th>Site</th>
<th>Reasonably close proximity to the community</th>
<th>Demonstrably Special (e.g. recreational value/natural beauty)</th>
<th>Local in character</th>
<th>Not an extensive tract of land</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amos Lawrence Playing Field, Stanwick Road.</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Bassfords Recreation Ground, Marshalls Road.</td>
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</tr>
<tr>
<td>Raunds Town Football Club, Kiln Park, London Road.</td>
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<tr>
<td>Raunds Cricket Club, off Marshalls Road.</td>
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<tr>
<td>Webb Road Play Area, Webb Road.</td>
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</tr>
<tr>
<td>Saxon Hall Grounds, Thorpe Street.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cemetery, London Road (Current and extension)</td>
<td></td>
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<tr>
<td>Allotments London Road</td>
<td></td>
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</tr>
<tr>
<td>Allotments (Brick Kiln Road)</td>
<td></td>
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</tr>
<tr>
<td>The Square</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Saddlers Play Area and land at rear (play area)</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Bowls Green</td>
<td></td>
<td></td>
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<tr>
<td>Memorial Gardens</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Millfield Windmill Play area</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Site</td>
<td>Reasonably close proximity to the community</td>
<td>Demonstrably Special (e.g. recreational value/natural beauty)</td>
<td>Local in character</td>
<td>Not an extensive tract of land</td>
</tr>
<tr>
<td>---------------------------</td>
<td>--------------------------------------------</td>
<td>-------------------------------------------------------------</td>
<td>--------------------</td>
<td>--------------------------------</td>
</tr>
<tr>
<td>Land to rear of Rowans</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Pocket Park</td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Darsdale</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Open space on Meadow lane</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page 19 Item 6.11 R4 Protecting Community facilities
We need to include a list of community facilities that we wish to protect.
A suggested list is below. Are there community facilities that have been missed?
Are there community facilities that you would wish to see in future for the Town.

<table>
<thead>
<tr>
<th>St Peters Church</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Centre</td>
</tr>
<tr>
<td>The Square</td>
</tr>
<tr>
<td>Enterprise Centre</td>
</tr>
<tr>
<td>Saxon Hall</td>
</tr>
<tr>
<td>The Town Hall</td>
</tr>
<tr>
<td>The Methodist</td>
</tr>
<tr>
<td>The Catholic Church</td>
</tr>
<tr>
<td>Raunds Library</td>
</tr>
</tbody>
</table>

Page 20 Item 6.15 R5 development in Town Centre
Do you wish to identify a defined centre into which new development will be channelled and primary and secondary shopping frontages?
This can be mapped.
R6 Traffic and Transport in Raunds

The following areas have been identified as areas requiring traffic management and improvements, are there others?

Members need to decide which of the 3 proposed options are to be used.

If option 2 then the following projects have previously been discussed:

- Improvements to junction of Midland Road / High St/ North St
- Improvements to junction of The Square/ Marshalls Rd/ Brook St

The Council has previously identified an aspiration to provide car parking in Brook Street, this could be included in the neighbourhood plan.

The Council has previously considered the need for a layby outside the Coop (white goods store) to allow for deliveries. If a layby was not introduced thought would need to be given to a proposal to maintain the retaining wall on the other side of the road?

Page 22 Question for steering group

Proposed additional policies

Are any policies needed on the items shown below?

- Shop Fronts
  Design guide from ENC could be useful
- Public realm improvements
  This is a suggested additional policy and would focus on aspirations to improve the public realm"
  this would include improvements to The Square such as improved street furniture or additions of
  public art such as the proposed sculpture at Warth Park
- Car Parking

Page 22 R8 Protecting local employment sites

Members need to consider if there are sites that they wish to protect for employment purposes.

a)
b)
c)

Is a policy on attracting high skilled employment appropriate?

Page 24 Possible Additional Policies

- Flooding
- Landscape
- Local Wildlife
- Views
- Locally listed heritage sites

Page 25 R13 Footpaths/Connectivity

Do any of the links in red on page 25 need to be added?
Are there any others that need to be added?
## Appendix 2:

Local Green Spaces

(All marked on large scale map to be held at Raunds Town Council Offices)

<table>
<thead>
<tr>
<th>Site</th>
<th>Reasonably close proximity to the community</th>
<th>Demonstrably Special (e.g. recreational value/natural beauty)</th>
<th>Local in character</th>
<th>Not an extensive tract of land</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stanwick Lakes</td>
<td>![✓]</td>
<td>✓</td>
<td>Site of special scientific interest</td>
<td></td>
</tr>
<tr>
<td>Amos Lawrence Playing Field, Stanwick Road.</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bassfords Recreation Ground, Marshalls Road.</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Raunds Town Football Club, Klin Park, London Road.</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td>Town club, unique to Town</td>
<td></td>
</tr>
<tr>
<td>Raunds Cricket Club, off Marshalls Road.</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td>Town club, unique to Town</td>
<td></td>
</tr>
<tr>
<td>Webb Road Play Area, Webb Road.</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td></td>
<td>![✓]</td>
</tr>
<tr>
<td>Saxon Hall Grounds, Thorpe Street.</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td>Town Hall Gardens</td>
<td>![✓]</td>
</tr>
<tr>
<td>Cemetery, London Road (Current and extension)</td>
<td>![✓]</td>
<td>Recreational Value i.e. as place of reflection/remembrance</td>
<td>![✓]</td>
<td>![✓]</td>
</tr>
<tr>
<td>Allotments London Road</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td>![✓]</td>
<td>![✓]</td>
</tr>
<tr>
<td>Allotments (Brick Kiln Road)</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td>![✓]</td>
<td>![✓]</td>
</tr>
<tr>
<td>The Square</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td>“The farm”</td>
<td>![✓]</td>
</tr>
<tr>
<td>Saddlers Play Area and land at rear (play area)</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td></td>
<td>![✓]</td>
</tr>
<tr>
<td>The conservative club: Bowls Green</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td></td>
<td>![✓]</td>
</tr>
<tr>
<td>Memorial Gardens</td>
<td>![✓]</td>
<td>Recreational Value i.e. as place of reflection/remembrance</td>
<td>Special to Town</td>
<td>![✓]</td>
</tr>
<tr>
<td>Millfield Windmill Play area</td>
<td>![✓]</td>
<td>Recreational Value</td>
<td>Site of former Windmill</td>
<td></td>
</tr>
<tr>
<td>Site</td>
<td>Reasonably close proximity to the community</td>
<td>Demonstrably Special (e.g recreational value/natural beauty)</td>
<td>Local in character</td>
<td>Not an extensive tract of land</td>
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</tr>
<tr>
<td>Pocket Park</td>
<td>✓</td>
<td>Recreational Value</td>
<td></td>
<td>✓</td>
</tr>
<tr>
<td>Land to the rear of the Rowans</td>
<td></td>
<td>Recreational Value</td>
<td>Fully wooded</td>
<td></td>
</tr>
<tr>
<td>Darsdale (Future open space)</td>
<td>✓</td>
<td>Recreational Value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Open Space on Meadow Lane</td>
<td>✓</td>
<td>Recreational Value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>St Peters Churchyard</td>
<td>✓</td>
<td>Recreational Value i.e. as place of reflection/remembrance</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>De Ferneus Drive</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Furnells Close</td>
<td>✓</td>
<td></td>
<td></td>
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<tr>
<td>Land to the rear of RPC</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>The Parish Field</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ponds Close</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Manor Farm Road (footpath)</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cherry Walk</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Smithfield</td>
<td>✓</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Warth Park Nature Area</td>
<td>✓</td>
<td>Recreational value</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Appendix 3:

3a) Protecting Community Facilities

The following facilities are to be protected:

- St Peter's Church
- Medical Centre
- The Square
- Enterprise Centre
- Saxon Hall
- The Town Hall
- The Methodist Church
- The Catholic Church
- Raunds Library
- Raunds Cricket Club
- Raunds Football Club
- St John’s Ambulance Rooms
- Manor School
- Windmill School

3b) The following buildings should be protected (but not necessarily the existing business they operate from them)

- The Snooks
- The World Upside Down
- The Woodpecker
- Cookies
- The Conservative Club

Appendix 4:

Local Heritage sites:

- The Roman Catholic Church
- The Temperance Movement Hall
- Furnells Farmhouse
- Providence House
- St Peter’s Church
- The Memorial
- The Old Vicarage
- Gage’s Manor House
- Hill End House
- The Wesleyan Chapel
- The Coffee Tavern
- The Town Hall
- Thorpe House
- The Globe Inn