

RAUNDS TOWN COUNCIL

Minutes: 12 April Start Time 7.30pm.

PRESENT

Cllr D Hughes (Deputy Town Mayor) (Chair), Cllr L Jones, Cllr B Tyman, Cllr D Allard, Cllr R Beattie, Cllr N Beck and Cllr R Levell.

IN ATTENDANCE

Ms Kate Houlihan, Town Clerk (Minutes)
Mrs Emma Williams, Assistant to the Clerk.
Miss Niamh Davies, Apprentice

ALSO PRESENT

5 members of the public.

683.15 To Receive Apologies For Absence.

Apologies were received from Cllr H Howell, Cllr L Wilkes, Cllr S Hughes, Cllr R Beattie, Cllr R Jeffs and Cllr K Davidson-Jeffs.

684.15 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.

None received

685.15 Notification of members questions in compliance with the council's standing orders.

None received

686.15 Declarations of Interest.

None received

687.15 Minutes: confirm the minutes of the council meeting held 8 March 2016.

RESOLVED that the minutes of the meeting held 8 March 2016 were approved as a true record.

688.15 Committee Report: To receive the report of the Policy and Resources Committee 15 March 2016.

Cllr Jones presented the minutes (forming the report) of the Policy and Resources Committee meeting held on 15 March 2016 which were received, and the resolutions and recommendations duly considered.

RESOLVED that the report be approved and the resolutions of the Policy and Resources Committee meeting held on 15 March 2016 be agreed.

689.15 Committee Report: To receive the report of the Environment Leisure and Recreation Committee Meeting held on 17 March 2016.

Cllr Tyman presented the minutes (forming the report) of the Environment Leisure and Recreation committee meeting held on 17 March 2016 which were received, and the resolutions and recommendations duly considered.

It was agreed by all that the project planner was a useful tool and should be replicated for all committees.

RESOLVED that the report be approved and the resolutions of the Environment Leisure and Recreation Committee meeting held on 17 March 2016 be agreed.

690.15 Committee report: To receive the report of the Planning Committee 31 March 2016.

Cllr Allard presented the minutes (forming the report) of the Planning Committee meeting held on 31 March 2016 which were received, and the resolutions and recommendations duly considered.

RESOLVED that the report be approved and the resolutions of the Planning Committee meeting held on 31 March 2016 be agreed.

691.15 District Councillors Report.

Cllr Jones presented his report as district councillor. He explained that officers from ENC were investigating closer working, including the possibility of forming a unitary authority, with other district and borough councils.

Cllr Jones noted that the planning application for Asda at Warth Park had now been approved.

RESOLVED to note the report.

692.15 County Councillors Report.

Cllr D Hughes explained that he would give a full report to the annual town assembly.

693.15 Town Mayors Announcements.

The Deputy Mayor welcomed Niamh Davies to the meeting. Niamh has started working in the town council office as a business apprentice.

The Deputy Mayor noted that the annual town assembly would be taking place on 21 April 2016 at Saxon Hall at 6pm. The lighting of the Beacon to celebrate the Queen's 90th Birthday would take place at 7.30pm on the steps of the town hall.

The Deputy Mayor reminded everyone that the Mayors show would be taking place on Sunday 1st May at Bassfords recreation ground. Volunteers were required to help on the day.

RESOLVED to note the report.

694.15 JAG Report: To receive a report from the council's JAG representative.

In the absence of the Council's JAG representative the report was deferred.

- 695.15 Ringstead Grange Quarry Liaison Meeting:** To receive a report from the council's representative and to receive the minutes of the meeting held on 2nd March 2016.

Cllr Tyman presented the report from the Ringstead Grange liaison meeting.

Members of the council expressed concern that the bunds were being raised a questioned the purpose of this. It was suggested that the site was not being used as a quarry.

Following discussion it was...

RESOLVED that the clerk would contact the planning officer at NCC and ask that the Town Council are consulted over any future planning applications for the site.

- 696.15 Flooding in Raunds:** To consider correspondence from a resident in Raunds regarding recent flooding and to consider any actions that the town council may take.

Members considered the correspondence from Mr D'Arcy. It was noticed that since this, the town council had been invited to a site meeting by David Smith Associates who had been appointed by Northamptonshire County Council to assess the recent problems with flooding in Raunds.

Following discussion it was....

RESOLVED that representatives of the town council would attend the meeting and that Eddie Hookway would be invited to attend in his capacity as flood warden.

- 697.15 Raunds Community Church:** To consider a request from Raunds Community church for use of the Market Square for a family fun day on the 9th July 2016.

RESOLVED that permission be granted for Raunds Community Church to use the Market Square on 9th July 2016 for a family fun day.

- 698.15 HM Queen Elizabeth II 90th Birthday Commemorative Medal for Schools and Councils:** To consider purchasing a number of commemorative medals for distribution in Raunds.

Members considered the purchase of the medals and following discussion it was....

RESOLVED that medals be purchased for children performing at the street party for the Queen being held on the Market Square, Raunds on Saturday 11th June 2016.

699.15 Accounts For Payment: to receive the payments lists for March 2016.

Date: 04/05/2016		Raunds Town Council				Page No: 1	
Time: 13:04		Cash Book No : 1				User : JCO	
		Unity Trust A/C					
Payments made between 01/03/2016 and 31/03/2016							
Nominal Ledger Analysis							
Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c Centre	£ Amount Transaction Details
01/03/2016	Anglian	DD	87.69			4510 300	87.69 Marshalls Road Car Park
01/03/2016	Anglian Water	DD	189.07			4510 140	189.07 Water Rates Saxon Hall
01/03/2016	Anglian Water	DD	20.18		3.36	4510 200	16.82 Water Rates Market Square
01/03/2016	Anglian Water	DD	42.00			4510 120	42.00 Water Rates Town Hall
03/03/2016	NCC Pension Account	BANK TRANS	1,976.40			4015 140	332.82 February Contribution
						4015 120	1,643.58 February Contribution
10/03/2016	ARC Business Services Ltd	BANK TRANS	501.60		83.60	4030 100	418.00 Staff / Cllr Training
15/03/2016	Manor School	300880	8.00			4105 100	8.00 Tickets Civic Event 23/3/16
15/03/2016	NALC	300881	17.00			4170 100	17.00 LCR Subscription - 31/05/2017
15/03/2016	East Northamptonshire Council	300882	21.00			4925 280	21.00 TENS Licence Alcohol
15/03/2016	Boro' Council of Wellingboro'	300883	60.00			4105 100	60.00 Tickets - Civic Event 16/4/16
15/03/2016	Peterboro' Mayor's Charities	300884	30.00			4105 100	30.00 Tickets Civic Event 23/4/16
15/03/2016	The Mayor's Charity Fund	300885	99.00			4105 100	99.00 Tickets - Civic Event 8/4/16
15/03/2016	Bluefish	300886	100.86		16.80	4155 100	84.06 Office Supplies
15/03/2016	East Northamptonshire Council	300887	3,634.56		605.76	4625 160	371.96 GMC Feb 2016
						4275 160	2,656.84 GMC Feb 2016
15/03/2016	E.ON	300888	150.81		7.18	4500 280	143.63 Christmas Lights Supply
15/03/2016	East Northamptonshire Council	300889	4,901.65			4100 100	4,901.65 Elections May 2015
15/03/2016	Countrywide Waste	300890	129.00		21.50	4525 140	107.50 Refuse Collection Feb 2016
15/03/2016	MPT Print	300891	51.00			4215 140	51.00 March Ad Raunds Round Up
15/03/2016	Smiths Fire LLP	300892	216.00		36.00	4365 140	100.00 Emergency Light Repairs
						4365 120	80.00 Emergency Light Repairs
15/03/2016	Stephen J Pell	300893	325.00			4605 160	165.00 Various Works
						4685 160	65.00 Various Works
						4250 120	10.00 Various Works
						4250 140	85.00 Various Works
15/03/2016	ENC	30889	-810.00		-135.00	4100 100	-675.00 Elections
15/03/2016	Purchase Power	DD	57.00			4160 100	57.00 Franking Machine Postage
16/03/2016	Alto Card	Alto	500.00			200	500.00 Alto card top up
17/03/2016	St Johns Ambulance	300894	82.80		13.80	4925 280	69.00 Mayor's Show First Aid Cover
21/03/2016	CVS	BANK TRANS	8,949.13		12.00	4035 100	96.00 Wages March 2016
						4010 140	2,525.78 Wages March 2016
Sub Total Carried Forward			21,339.75	0.00	665.00		14,359.40

Date: 04/05/2016	Raunds Town Council	Page No: 2
Time: 13:04	Cash Book No : 1	User : JCO
	Unity Trust A/C	
Payments made between 01/03/2016 and 31/03/2016		

Nominal Ledger Analysis									
Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
22/03/2016	Staff Expenses	300895	76.05			4000	120	6,315.35	Wages March 2016
22/03/2016	K&R Developments Ltd	300896	200.00			4020	100	76.05	Mileage Dec '15 - Mar '16
22/03/2016	R J Smith & Son Ltd	300897	172.44		28.74	4115	100	200.00	Catering Civic Service
22/03/2016	Dunkley Electrical Services	300898	181.50			4250	120	143.70	Civic Awards & Boxes
22/03/2016	SLCC Enterprises Ltd	BANK TRANS	118.80		19.80	4030	100	181.50	Lighting Works at Town Hall
22/03/2016	East Northamptonshire Council	BANK TRANS	26.68		4.45	4625	160	99.00	ILCA Online Training ND
22/03/2016	CVS	BANK TRANS	54.00			4275	160	2.38	Associated Servs Feb 2016
22/03/2016	Marric	BANK TRANS	500.00			4125	180	19.85	Associated Servs Feb 2016
29/03/2016	Service Six	300899	3,391.80			4865	320	45.00	Re-Caculation Costs for March
30/03/2016	Alpine Cleaning	300900	40.80		6.80	4400	140	500.00	Survey of the Chapel
31/03/2016	Staff salary	BP	743.00			4010	140	3,391.80	Youth Work
31/03/2016	Staff salary	BP	261.59			4010	140	34.00	Cleaning Windows at Saxon Hall
31/03/2016	Anglian Water	DD	-19.21		-3.20	4510	200	743.00	March Hours
								261.59	Staff salary
								-16.01	Correction
Total Payments :			27,087.20	0.00	730.59			26,356.61	

Date: 04/05/2016	Raunds Town Council	Page No: 1
Time: 13:04	Cash Book No : 2	User : JCO
	NatWest	
Payments made between 01/03/2016 and 31/03/2016		

Nominal Ledger Analysis									
Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/03/2016	BT Payment Services	DD	154.76		25.79	4515	120	128.97	Internet Charges Town Hall
31/03/2016	Natwest	BP	6.62			4120	100	6.62	Bank charges
Total Payments :			161.38	0.00	25.79			135.59	

Members reviewed the payment lists and the clerk answered members' questions thereon.

RESOLVED to approve the payment list for March 2016.

700.15 S106 Contribution West End Site Raunds: To receive correspondence from Bellway homes and to consider any actions required.

Members reviewed the correspondence. Bellway Homes are undertaking the West End Development off Brick Kiln Road. The first occupations are expected to take place shortly. The occupation of the first home triggers a S106 payment to be made to the town council for £65,000. The payment is for improvements to community facilities (Saxon Hall)

Raunds Town Council has already agreed that Phase 2 of improvements to Saxon Hall would be rebuilding the porch area and the refurbishment of the kitchens. (Phase 1 being the French doors and patio area which is already underway)

Prior to release of the payment a scheme must be approved by East Northamptonshire Council.

Following discussion it was....

RESOLVED that costs for rebuilding the porch and refurbishing the kitchens would be obtained and a proposal passed to ENC for approval.

701.15 Raunds Neighbourhood Plan:

- a) Responses to consultation: to consider the summary of responses and the recommendations of the working party.

Members considered the summary of responses and it was noted that Kirkwells had asked for clarification on a small number of matters which would need to be considered further prior to submission of the plan to ENC.

RESOLVED to thank the working party for their work and to approve the proposed amendments

- b) To consider if any amendments are required to the Neighbourhood Plan in light of forthcoming changes to planning legislation and any changes to local plan making proposed by East Northamptonshire Council.

It was noted that East Northamptonshire Council had very recently resolved not to continue with preparation of the Four Towns Plan, the Four Towns Plan was referenced throughout the Neighbourhood Plan, early discussions with Kirkwells had suggested that there were no significant implications for the Neighbourhood Plan and it was expected to be a simple case of updating the references in the plan.

RESOLVED to note the comments.

702.15 Planning Applications for Consideration.

16/00579/FUL | Erection of single storey single classroom building within the courtyard of building C1 (towards north of site) and erection of single storey double classroom building to the west of building E1 (adjacent to boundary of St Peters C O E School) | Manor School Mountbatten Way Raunds Wellingborough Northamptonshire NN9 6ND.

RESOLVED that the Town Council has no observations to make.

16/00580/FUL | Erection of new single storey classroom building | St Peters C Of E Junior School Mountbatten Way Raunds Wellingborough Northamptonshire NN9 6PA

RESOLVED that the Town Council has no observations to make.

16/00095/FUL | One bedroom bungalow in the garden | Land at 60 Thorpe Street Raunds Northamptonshire

RESOLVED that the Town Council objects to the application on the grounds of Highways safety as the proposed access does not meet the relevant standards as detailed in correspondence from Northamptonshire County Council Highways department.

16/00503/FUL | Removal of existing flat roof garage and erection of new masonry cavity wall flat roof with parapet upstand garage with toilet and utility to rear | 14 Gardner Close Raunds Wellingborough Northamptonshire NN9 6HN

RESOLVED that the Town Council has no observations to make.

16/00543/VAR | Variation of condition 2 - to attach to one unit rather than bridging the two pursuant to planning permission 14/02170/FUL dated 20.1.15 - Infill extension to link two warehouse units | M C ODonnell Joinery Enterprise Road Raunds Wellingborough Northamptonshire NN9 6JE

RESOLVED that the Town Council has no observations to make.

The meeting closed at 8.31pm

There being no further business the meeting concluded at 9:00pm

Approved: (Town Mayor)

Meeting date: 10 May 2016..... (Council)