

RAUNDS TOWN COUNCIL

Minutes: 14 March 2017 Time 7.30pm.

PRESENT

Cllr H Howell (Town Mayor) (Chair), Cllr L Wilkes, Cllr N Beck, Cllr Tyman, Cllr B Tirebuck, Cllr R Levell.

IN ATTENDANCE

Ms Kate Houlihan, Town Clerk (Minutes)
Mrs Emma Williams, Assistant to the Clerk.

Prior to opening the meeting the Mayor welcomed pupils from Manor School who were filming the council meeting as part of their BBC School Report project.

562.16 To Receive Apologies For Absence.

Apologies were received from Cllr S Hughes, Cllr Davidson-Jeffs, Cllr R Jeffs, Cllr D Jones, Cllr D Hughes and Cllr Beattie.

RESOLVED to note the apologies.

563.16 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.

NONE RECEIVED

564.16 Notification of members questions in compliance with the council's standing orders.

NONE RECEIVED

565.16 Declarations of Interest.

COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST. MEMBERS WITH A DISCLOSABLE PECUNIARY INTEREST SHOULD LEAVE THE MEETING FOR THAT ITEM.

Cllr Howell recorded a personal interest as a member of the Planning Management Committee at East Northamptonshire Council. The councillor noted that any decision would always be made with an open mind and based on the evidence presented at each meeting.

566.16 Minutes: to confirm the minutes of the Council meeting held on 14 February 2017.

RESOLVED that the minutes of the meeting held on 14 February 2017 be approved as a true record

567.16 Committee Report: To receive the report of the Planning Committee 23 February 2017

Cllr Tyman presented the minutes (forming the report) of the Planning Committee held on 23 February 2017 which were received, and the resolutions and recommendations duly considered.

RESOLVED that the report be approved and the resolutions of the Planning Committee meeting held on 23 February 2017 be agreed.

568.16 Committee Report: To receive the report of the Policy and Resources Committee 7 March 2017.

Cllr Levell presented the minutes (forming the report) of the Policy and Resources Committee held on 7 March 2017 which were received, and the resolutions and recommendations duly considered.

Cllr Levell drew member's attention to the recommendations contained within the minutes;

- a) The Annual Review of the effectiveness of Internal Control and Internal Audit.

RESOLVED that the annual review of the effectiveness of Internal Control and Internal Audit be approved.

- b) Annual Review of Risk Management

RESOLVED the Risk Annual Review of Risk Management be approved as tabled.

- c) Report of the Internal Auditor

RESOLVED that the report of the Internal Auditor be noted and the Policy and Resources Committee will give consideration to recommendations to review certain policies.

RESOLVED that the report be approved and the resolutions of the Policy and Resources Committee meeting held on 7 March 2017 be agreed

569.16 County Councillors Report.

The regular e-newsletter from Northamptonshire County Council had been received and circulated. No other report was received.

570.16 District Councillors Report.

Cllr Boto presented his report there were three items he wanted to draw to the Councils attention.

Local Plan Part 2

Work was now underway on the Local Plan Part 2. Cllr Boto explained that the initial scoping work included a "call for sites" where landowners and developers are invited to put forward proposals for housing development. He reassured members that this was part of the process and did not mean that additional sites would be allocated in areas that had already taken their share of housing.

Community Infrastructure Levy (CIL)

East Northamptonshire Council are forming a working party to consider replacing introducing CIL. CIL is a local charge on new development to help local planning authorities deliver infrastructure, such as community

facilities. The working party may seek the views of Town and Parish Councils as part of their work.

Housing Policy Working Party

Cllr Boto noted that the Housing Allocations Policy had been updated and approved.

The working party was appointing a consultant to undertake a study of the housing mix throughout the district. This would take account of the need for more aspirational homes, the requirement for a variety of employees in the district to be able to live locally.

571.16 Town Mayors Announcements.

On 17th February I attended the 25th anniversary of Age UK here in Raunds, Cllr Beck accompanied me and we were happy to be a part of the celebrations, one of the volunteers made a delicious cake, always a bonus!!

18th February Cllr Wilkes and I attended the British Heart Foundation charity event at The Rushden Bowl, it was a really great evening and great charity.

On 5th March the Deputy attended Irthlingborough Civic Service on my behalf.

On 11th March we had the annual town spring clean, it was great to see so many volunteers this year we had over 40 come and help, a big thanks to McDonalds, Perry , Nikki and the team, the brownies and their leaders, residents and councillors. We made a huge impact on the town, hopefully this will get bigger and better each year it certainly seems to.

The plans for the Mayors show are well underway, we have a great line up and lots of attractions and entertainment, thanks to Cllr Lance Jones, Councillor Tony Boto and Cllr Glenville Greenwood–Smith for agreeing to help support the event with their empowerment funds, gratefully received.

The Town Council agreed a while ago to make an application to the National Association of Councils (NALC) to be considered for an award under the Local Council Award Scheme. There are 3 levels of award, starting at Foundation, then up to Quality and finally the top award of Gold.

The Council was required to submit a portfolio of evidence demonstrating that we met the schemes standards. The criteria are broad and include assessments of;

- governance procedures,
- involvement in the planning process,
- staff management,
- communications and community engagement,
- the range and diversity of council projects.

The Town Council asked that our portfolio be considered against the Gold Standard, the highest level of award. Myself as mayor and the clerk were invited to meet the panel yesterday and were questioned on the work of the Town Council.

We are absolutely delighted to announce that Raunds Town Council has achieved the highest level, Gold award. The council has been recognised for the work it has done over the last two years to enhance all services, governance and improvements within the town. Raunds Town Council is the

only council to have achieved this award in Northamptonshire out of 208 Town and Parish Councils.

According to NALC there are about 10,000 local councils in the UK only 26 have achieved Gold and we are now one of them, putting us well within the top 1%. This is an amazing recognition for all our work and achievements in the last two years.

I would like to send a vote of thanks to Kate our Clerk for all her help and support in gaining this award since she joined about 2 years ago, I would also like to thank Emma and Joanne for their valued contributions. We have a great team here and we have gone from strength to strength with their help. I would also like to thank all our councillors for their commitment to this council, sometimes we may not all be able to attend all the meetings but we are a fully operational council with everyone working towards the improvement of our town. It is a pleasure working with you all.

Members thanked the staff and Mayor for all the work they had gone into putting the portfolio together. The Mayor was thanked for the huge amount of time and work that she had put into the project.

Cllr Levell commented on how successful the litter pick had been and suggested that the Council also consider doing a litter pick in the autumn. It was agreed that ELR should consider the matter.

RESOLVED to note the report.

572.16 Stagecoach Bus – changes to services – To receive a presentation from Mr Steve Burd, Managing Director of Stagecoach Bus.

Cllr Howell introduced Mr Burd to the meeting.

Mr Burd explained that ongoing traffic delays in Northampton had impacted bus services across the county and it had become necessary to amend timetables accordingly. Mr Burd went on to outline revisions to the x46/47 timetable with some journey times being affected. In addition the x46/47 will now call at Warth Park, from July Rushden Lakes will also be included in the service.

Cllr Howell opened the meeting to questions from members of the Council.

Members asked for an explanation on the lack of Sunday service in Raunds, Mr Burd advised that this was not commercially viable but could be considered in future.

Cllr Howell proposed and it was...

RESOLVED to suspend standing orders

Members of the public were invited to ask questions;

A member of the public said they felt that the bus service to Northampton was suitable for shoppers, but journey times were too long for anyone considering working in Northampton.

A member of the public noted that the service to Rushden Lakes again would not be suitable for those working at the development, who may work shifts.

Mr Burd said he was willing to work with employers to provide a service where needed, but at this stage no one from Rushden Lakes had been in discussions with him.

A general discussion was held regarding how s106 monies (developer contributions) are used to support bus services. Particular reference was made to s106 contributions for Raunds and how these were being spent.

A member of the public asked if bus fares to Rushden Lakes would be increase or decrease if the bus service was well used? Mr Burd confirmed that high use of the service would help to retain prices at current levels.

The Mayor noted the level of concern regarding bus services in Raunds. Mr Burd left the meeting and it was...

RESOLVED to re-instate standing orders and that the Clerk will investigate the level of s106 money earmarked for bus services in Raunds and any expenditure to date.

- 573.16 Annual Report of the Town Council:** To note the timescale for the production of the Annual Report.

The clerk gave a verbal report on the production of the Annual Report.

RESOLVED to note that committee Chairman need to prepare their draft reports by 31st March 2017.

- 574.16 JAG Report:** To receive a report from the Councils JAG representative.

Cllr Howell as the councils JAG representative reported on the recent meeting and answered member's questions thereon. It was noted that anti-social behaviour in Irthlingborough was a local priority.

RESOLVED to note the report.

- 575.16 Accounts for payment:** To receive the payments lists for January 2017.

Members considered the payments as shown below.

565.16

Printed on : 08/03/2017

Raunds Town Council

Page No 1

At: 15:28

Unity Trust A/C

List of Payments made between 01/01/2017 and 31/01/2017

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/01/2017	Anglian Water	DD	116.07		Water Rates - The Hall
01/01/2017	Anglian Water	DD	199.43		Water Rates - Saxon Hall
01/01/2017	East Northamptonshire Council	DD	108.00		Business Rates The Hall
01/01/2017	East Northamptonshire Council	DD	93.00		Business Rates The Hall
01/01/2017	East Northamptonshire Council	DD	172.00		Business Rates - The Hall
01/01/2017	East Northamptonshire Council	DD	169.00		Business Rates The Hall
01/01/2017	East Northamptonshire Council	DD	83.00		Business Rates - The Hall
01/01/2017	East Northamptonshire Council	DD	155.00		Business Rates - Public Conven
01/01/2017	East Northamptonshire Council	DD	126.00		Business Rates - Cemetery
01/01/2017	East Northamptonshire Council	DD	605.00		Business Rates - Saxon Hall
01/01/2017	ESPO	BANK TRA	-114.74		Janitorial Supplies
01/01/2017	Natwest	BANK TRA	-5.00		Bank Fees
04/01/2017	World Pay	DD	11.94		Monthly Service Fee
06/01/2017	Town Planning Services	BANK TRANS	1,200.00		Planning Consultant
06/01/2017	Advent Plastics	BANK TRANS	90.00		Additional Signage Town hall
06/01/2017	Langley Arb Ltd	BANK TRANS	612.00		Works at Cemetery & Memorial
06/01/2017	Countrywide Waste	BANK TRANS	232.20		November / December Collection
11/01/2017	NCC Pensions	BANK TRA	2,429.91		NCC Pensions
12/01/2017	DS Leaflet Delivery	BANK TRANS	186.80		Delivery Annual Report
12/01/2017	EON	BANK TRANS	161.03		Electricity Unmetered Supply
12/01/2017	Smiths Fire LLP	BANK TRANS	118.86		Fire Extinguisher Service S/H
12/01/2017	J&S Pendred	BANK TRANS	156.00		Saxon Hall Sign
12/01/2017	Alpine Cleaning	BANK TRANS	40.80		Cleaning Saxon Hall Windows
12/01/2017	NCALC	BANK TRANS	6.00		Councillors Dividers
12/01/2017	Ningbo Manufacturing	BANK TRANS	265.80		Chairs for Chamber
12/01/2017	Kirkwells Limited	BANK TRANS	4,218.00		Neighbourhood Plan
12/01/2017	Staff Mileage	300949	33.75		Mileage May - Dec 2016
16/01/2017	Southern Electric	DD	159.20		Floodlighting Church
17/01/2017	Colson & Loaring	BANK TRANS	144.00		Inspect/Temp Fix Boiler - S/H
17/01/2017	Alpine Cleaning Services	BANK TRANS	60.00		Town Hall Window Cleaning
17/01/2017	A&R Print	BANK TRANS	72.00		Wedding Banners
17/01/2017	A&R Print Solutions	BANK TRANS	123.00		Welcome to Raunds Postcards
17/01/2017	Lloyds Card	Payment	154.82		Payment of Lloyds Card
17/01/2017	Colson & Loaring	BANK TRANS	136.92		Replacement Water Heater T/H
18/01/2017	World Pay	DD	17.29		Transaction Charges Dec 2016
18/01/2017	Dunkley Electrical Services	BANK TRANS	3,000.04		Christmas Lights Display
18/01/2017	CVS	BANK TRANS	7,850.81		Wages January 2017
18/01/2017	NCC PENSIONS	BANK TRA	2,462.08		Pensions
19/01/2017	Chairman's Charity Account	300950	80.00		Tickets for Civic Event 27/1
19/01/2017	JMGL Kernghan	300951	180.00		Civic Event 21/1/17
31/01/2017	Salary	BANK TRA	45.90		Salary
31/01/2017	Salary	BANK TRA	45.90		Salary

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
Printed on : 08/03/2017 Raunds Town Council Page No 2					
At : 15:28 Unity Trust A/C					
List of Payments made between 01/01/2017 and 31/01/2017					
			Total Payments	26,001.81	

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
Printed on : 08/03/2017 Raunds Town Council Page No 1					
At : 15:29 NatWest					
List of Payments made between 01/01/2017 and 31/01/2017					
31/01/2017	Nat West bank	BANK TRANS	5.00		Bank Charges
			Total Payments	5.00	

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
Printed on : 08/03/2017 Raunds Town Council Page No 1					
At : 15:29 Petty Cash					
List of Payments made between 01/01/2017 and 31/01/2017					
16/01/2017	Colemans	PC53	2.99		Mountboard
27/01/2017	coop	PC54	0.89		Milk
27/01/2017	Postage	PC55	2.06		Postage
			Total Payments	5.94	

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
Printed on : 08/03/2017 Raunds Town Council Page No 1					
At : 15:30 Lloyds Card					
List of Payments made between 01/01/2017 and 31/01/2017					
31/01/2017	COOP	LLOYDS P	32.83		Meeting Costs
31/01/2017	COOP	LLOYD PMNT	28.99		RUG DOCTOR
31/01/2017	Staff Costs	LLOYDS PAY	90.00		VSN Stanwick
31/01/2017	Lloyds Card	LLOYDS	3.00		Bank charge
			Total Payments	154.82	

RESOLVED to note the payment lists.

- 576.16 Ringstead Liaison Group Meeting:** To receive the minutes of the meeting held on 7 March 2017.

Cllr Tyman presented the minutes of the Ringstead Grange Quarry Liaison Group Meeting. It was noted that a planning application may be submitted to change the contouring on the site.

In addition Mick George Limited intended to make an application to increase the number of HGV movements at the site.

RESOLVED to note the report and await any consultation on a planning application.

- 577.16 Northamptonshire Local Access Forum:** To receive information from Northamptonshire County Council on the scheme.

Members received the information and it was agreed to post the information on social media to try and attract volunteers.

RESOLVED to promote the forum via the Council's website and social media.

- 578.16 Raunds Community Church Request for Use of the Town Square:** Raunds Community Church proposal for the use of the Square Raunds on 22 July 2017.

Members received the request from Raunds Community Church, it was noted that the proposal was in keeping with the councils policy for free use of community facilities.

RESOLVED to grant permission for the use of the Square on 22nd July 2017.

- 579.16 Raunds Youth Action Group:** To receive a request for the use of Amos Lawrence Playing Field on 15 July 2017

This item was deferred.

- 580.16 Hachenburg-Higham Ferrers/Raunds Twinning Association:** To receive information and a request for funding from Hachenburg-Higham Ferrers/Raunds Twinning Association.

Members received the information from the Hachenburg-Higham Ferrers/ Raunds Twinning Association. Following discussion it was...

RESOLVED to make a donation of £500 towards the cost of the event and that the Clerk would contact the History Society to see if they could assist with the walk.

- 581.16 Review of Town Council Projects:** To receive an update on various Town Council projects.

The Clerk briefly presented the report and members were invited to contact the clerk with any queries.

RESOLVED to note the report.

582.16 Planning Matters

a. **Street Naming:** To consider street naming for local developments at:

i. Development off Park Road, Raunds
RESOLVED to support the suggestion from the developer of Dale Place.

ii. Development of North Street, Raunds
RESOLVED to propose that the development be called Ada Salter Close.

b. **PLANNING APPLICATIONS FOR CONSIDERATION**

17/00266/FUL | Proposed Distribution Centre (B8 Use Class) together with ancillary offices, parking, servicing and site landscaping. | West End Land North Of Brick Kiln Road Raunds Northamptonshire

RESOLVED to work with a planning consultant to assist the council in preparing a response to the application. Further discussion on this item was deferred.

583.16 Civic Regalia: To consider future requirements for civic regalia.

Members considered the need to improve civic regalia for any future consorts/mayoress.

Following discussion it was agreed that the current consort's chain should be passed to the deputy mayor's consort/mayoress and that a new chain and pendant would be purchased for the mayor's consort/mayoress.

RESOLVED that the clerk will investigate prices for new regalia and present these to a future meeting of the Town Council.

There being no further business the meeting concluded at 21:20

Approved: (Town Mayor)

Meeting date: 11th April 2017.....(Council)