



# RAUNDS TOWN COUNCIL

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## INTERNET POLICY

Use of the Internet via the Council's broadband connection by staff is permitted, free of charge, subject to compliance with the following conditions:

Staff members using Council Internet connections must...

- ❖ NOT use the internet for personal use during working hours
- ❖ Comply with current legislation,
- ❖ NOT visit internet sites that contain obscene, pornographic, hateful, criminal, racist or other illegal material,
- ❖ NOT use the Council's internet connection to perpetrate any form of fraud, software, film or music piracy,
- ❖ NOT use the Council's internet connection to perpetrate any private or commercial business activity,
- ❖ NOT use the Council's internet connection to send offensive or harassing material to other users,
- ❖ NOT download commercial software or any copyrighted materials belonging to third parties, unless this download is covered or permitted under a commercial agreement or other such licence,
- ❖ NOT hack into any unauthorised areas,
- ❖ NOT use, create or transmit defamatory material.

Failure to comply with these guidelines may result in disciplinary sanctions.

AGREEMENT:

Signed.....Print.....

Date.....

**Adopted October 2008. Reaffirmed January 2013, Reaffirmed June 2017.  
Amended July 2019. To be reviewed Triennially**