



RAUNDS TOWN COUNCIL

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LETTINGS POLICY: SAXON HALL AND THE HALL, RAUNDS.

Raunds Town Council is committed to the provision of facilities to the residents of Raunds, both now and in the future, for cultural and community based events, education, recreation and sport. The Town Council is also committed to the involvement and support of the local business community and to the provision of facilities to that sector.

The aim of this Policy is to consolidate the aims of the Town Council in respect of the letting of the Saxon Hall Community Centre & The Hall venues.

1. It is the Policy of the Town Council to promote cultural and community based activities within the Town.

2. It is the Policy of the Town Council not to allow its venues to be used for events that could cause disruption, disturbance and upset to residents living near to the Saxon Hall Community Centre & The Hall. It is the Policy of the Town Council to refuse bookings at either of the venues for such events. Any such decision will be at the discretion of The Clerk.

3. It is the Policy of the Town Council not to let its Saxon Hall Community Centre & The Hall venues for certain types of events, such as:-

- Any event that contravenes current legislation or may bring RTC into disrepute,
- Any event promoting Racism or Hatred,
- Any event using fireworks,
- Any Car Boot Sales to be held in the car-parks(s),

4. It is the Policy of the Town Council that all hire charges shall be at the rates stated in the Terms & Conditions, except where in the judgement of The Clerk to the Council an event or events may be considered to be of benefit to the town. Such charges as may be levied in that instance, including an option for a £1.50 charge, shall be determined at the discretion of The Clerk to the Council.

5. This Policy should be read in conjunction with the Town Council's Standard Terms and Conditions of Hire, which shall be delivered to all prospective hirers of the venues at the time, or as near as possible to, the date of booking, a copy of which shall be returned to the Council office, duly signed by the hirer **before** the date of hire.

6. It is the Policy of the Town Council that the Standard Terms and Conditions of Hire are available for perusal by members of the general public at the Council offices during opening hours.

7. The Town Council reserves the right to amend, modify or withdraw any part of, or all of, this policy.

8. The Clerk to the Council has the discretion to refuse any booking without explanation.

Adopted June 2009. Re-affirmed August 2012. Re-affirmed April 2015
To be reviewed tri-annually.