

RAUNDS TOWN COUNCIL

ENVIRONMENT LEISURE AND RECREATION COMMITTEE

Minutes: 22nd July 2021 Time 19:30

PRESENT: Cllr L Wilkes (Chair), Cllr D Hughes, Cllr S Hughes, Cllr B Cross, Cllr R Levell, Cllr M Levell and Cllr O Curtis.

Also Present:

Mrs Emma Williams, Assistant to the Town Clerk (Minutes)

155.21 To Receive Apologies for absence.

Apologise received from Cllr T Swailes and Cllr O Curtis.

RESOLVED to note the apologies.

156.21 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.

None received

157.21 Notification of members questions in compliance with the council's standing orders.

None received

158.21 Declarations of Interest

COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND IN THE CASE OF A PECUNIARY ITEM LEAVE THE MEETING FOR THAT ITEM.

None received

159.21 Minutes: confirm the minutes of the Environment, Leisure and Recreation Committee meeting held 3 June 2021.

RESOLVED that the minutes of the meeting held on 3 June 2021 be confirmed as a true record.

- 160.21 Progress report:** To receive a progress report on ELR projects to update Members, and discuss any amendments, updates or additions required.

Members reviewed the report as shown in appendix 1 and progress was noted.

Members noted the delay in work commencing on the CCTV due the contractor unable to get a road closure until the end of August.

Members also discussed the need for a CCTV camera at Ada Salter Spinney due the amount of vandalism in the area and to investigate if power can be obtained from the lamppost.

Members noted that the trees for the Community Orchard should be purchased and planted at the earliest suitable time.

Members noted that The Den youth facility has now opened and will run every Thursday evening at Manor School.

Members agreed to place a bench in the Saxon Hall grounds.

- 161.21 Youth Work:** A verbal update on the progress for youth work.

RESOLVED that the office will promote The Den youth facility at Manor School and request volunteers to help at the club.

- 162.21 Clean Up Raunds:** To consider a plight and work with schools to promote keeping Raunds clean.

RESOLVED that

- a) **The office identifies 'hot spot' area in the town to target and to hold more frequent litter picks.**
- b) **The Council will support any local initiatives and would encourage the use of the Town Council's litter picking equipment.**
- c) **The office to investigate becoming a collection point for Terracycle who eliminate waste by recycling the non-recyclable.**

- 163.21 Community Orchard:** To consider a request from the Methodist Church who are keen to help plant/maintain the Community Orchard and run it in conjunction with their 'Forest Church'.

RESOLVED that once delivery and planting of the trees has commenced the office are to contact the Methodist Church.

- 164.21 Friday Market:** To consider improvements for the Friday Market.

RESOLVED that bollard cover will be purchased to be displayed every week to notify members of the public that the car park is closed on Fridays during market hours.

165.21 Social Isolation and Wellbeing: To Consider re-starting the Film and Coffee Afternoons.

RESOLVED that the decision to re-start the coffee and film afternoon will be reviewed on a month by month basis and will commence when it is felt safe to do so.

166.21 Voi Scooters: Consider looking into the possibility of joining Rushden and Higham to have Voi Scooters in the Town.

RESOLVED to contact local councils for feedback on how the scooters have been received.

167.21 Welcome to Raunds Postcard: Review the Welcome to Raunds Postcard.

RESOLVED that the addition of a sticker with the QR for the Town App be applied to the current postcard and issued to local estate agents and show homes.

168.21 Trees: To consider correspondence from a resident regarding trees on Dryden Street and the Queen’s Green Canopy initiative.

Members reviewed the letter received from a resident of Dryden Street and correspondence regarding the Plant a tree for the Jubilee.

RESOLVED that

- a) The office reply to the resident informing them that the Town Council does not own the land and we will forward the request to NCC Highways.**
- b) The office will write to the Deputy Clerk of the Lord Lieutenant expressing our interesting in taking part in the ‘Plant a tree for the Jubilee’ initiative.**

169.21 Raunds Town App: to consider producing a new leaflet to distribute to promote the app.

RESOLVED that a leaflet is produced to promote the Raunds Town App at events and through local businesses.

There being no further business the meeting closed at 20:59

Approved: (Town Mayor)

Meeting date: 14 September 2021..... (Council)

Approved: (Chairman)

Meeting date:23 September 2021..... (Committee)

Appendix 1: ELR Progress Report

Resolution	Action/Progress	Complete	Date Completed	Notes
Costed schemes for paths at cemetery		pending		Project for 2022?
Skate Park	Plan required for long term regeneration of skate park. Will be on agenda for September. Quotes being sought for refurbishment.	ongoing		Roxhill to be chased re funding (SEE WRITTEN UPDATE) / Approach Mick George consultation needed (Included in Vision) Skate Park currently closed following serious vandalism ENC to be chased re deed of variation. Skate park has been removed due to being unsafe
Wildflower verges	To be completed 2020	ongoing		Project 2021? <i>Completed June 2021 - awaiting results on planting.</i>
Bus Shelters	RTC to consider installing additional bus shelters in the town.	ongoing		awaiting information from NCC.
Warth Park Crossing	Residents have complained that the crossing isn't safe. Investigate feasibility of moving crossing	ongoing		information being presented to this meeting. Passed to Full Council - NCC asked to consider funding
VAS Signs	Consider purchase of VAS Sign	ongoing		awaiting info from NCC
Turning Raunds Green	Water refill station	ongoing		Order cancelled. Consider installation re Covid
Bye-laws / (Include provision to deter travellers	KH to prepare amended bylaws to send to DCLG	ongoing		KH to circulate to members of ELR
Public Space Protection Orders	All fenced play areas have dogs on leads orders. No other orders were made for Raunds. ENC to revisit some.	ongoing		KH to chase ENC / Meeting being arranged with Charlotte Tomkins
London Road Opposite ASDA/Highways verge	Hedge has re-grown. But needs to be maintained	ongoing		No action required at this time
Provision of a piece of public art at Warth Park	Has been presented to Full Council	ongoing		revised brief given to Broadbent No action being taken at this time Clerk to give update to this meeting ROXHILL CHASED
Brook Street	ELR to consider how to improve Brook Street / Link to S	ongoing		Ongoing as part of Saxon Hall Project. Turney's asked to weed kill entire street - (DONE)
St Peters Churchyard	RTC must maintain the area as a closed churchyard under LGA 1972 S215	ongoing		Have been chasing Peterborough Diocese for information Papers sent to Peterborough - should be considered by faculty January 2020. Further information required from diocese September 2020 Final paperwork now submitted to diocese.
Woodland Walk	Creation of Woodland Walk	ongoing		Planning permission granted. Benches and fencing installed. Cannot hold community planting day due to coronavirus
Youth Work / Youth Centre	Investigate Funding Offer support to Manor School with mental health support program	ongoing		Manor School and Service are already working together and discussing what further support could be offered.

Grit Bins	Locations passed to NCC	ongoing		Additional grit bins being installed in line with criteria agreed at November meeting.
Promoting the High Street	Introduction of Town App Use of digital noticeboards Promote Eat Out to help out Shop front Grants	ongoing		App - 180+ business listed. Data passed to Town App to build dashboard and app APP LANCED JANUARY 2021 -V WELL RECEIVED
CCTV	create link along Brook Street	ongoing		Balfour Beatty asked if power can be taken from additional lampposts - <i>lamppost power works being completed w/c 19/07/21</i>
S106	Meadow Lane Works and deed of variation	ongoing		The work to Meadow Lane and in particular, the underpass has been more problematic. The requirements of Highways England and local farmers have meant that the original planned platform and other works through the underpass cannot be delivered. There is therefore an underspend on this budget. Roxhill have suggested that they would be willing to see this underspend used for other community projects such as improvements to the skate park.
Promote use of parks	Through social media/ digital noticeboards and events 19/07/2018 Love your park week, we have had a social media campaign.	Ongoing		
Isolation Care Packs	Prepare a Christmas care pack	DONE		Applied for a grant from Western Power Distribution -Grant awarded Discounts and donations given by many local retailers CARE PACKS VERY WELL RECEIVED
Turning Raunds Green	Car charging point	DONE		Site visit week commencing 8th Feb /Installation 18th Feb
Saddlers Park	Upgrade to existing and installation of new play equipment	DONE	23/03/2021	Installed February 2021
Cemetery Water	Consider re-installing mains water	DONE	29/10/2020	tap installed. Anglian to carry out final connection. Anglian chased awaiting their impact assessment. BEING CONNECTED BY 31/10/2020 Tap connected - ALL WORKING
Heritage Way	Install post and rail fence for security	DONE	01/12/2020	Order placed - work to be carried out late November 2020
New Lighting memorial gardens	Install new floodlight on war memorial	DONE	07/11/2020	
dog bag dispensers	Ticspac to provide free dog bags and dispensers in 5 of our parks	DONE	01/08/2020	Received from Ticspac - to be installed by RTC -
Playground Inspections	Contractor appointed and inspection completed	DONE	01/08/2020	All works carried out
Greenway / Meadow Lane Signage		DONE	01/08/2020	installed - Note location on Delves
Drainage Bassfords	Ditch to ease drainage issues for LOCAL RESIDENTS	DONE	Jul-20	

Lighting public footpaths	Ordered placed with Zeta lighting	DONE	12-May-20	Installation on RPCr footpath May 2020 Installation at Woodpecker carried out in Jan 20
Vision for Raunds	Questionnaire to be produced	DONE	15/03/2020	Questionnaire reviewed by ENC and working party. questionnaire completed awaiting printing / Report to this meeting.
Land at Sheffield Court	Transfer agreed with land owner. Awaiting final transfer deed	DONE	10/03/2020	Land transferred to RTC confirmed
Saxon Hall Accessible parking spaces	Works ordered from specialist contractor	DONE	15/02/2020	Bays and signage installed
Lighting public footpaths	order placed with Zeta lighting	DONE	05/02/2020	Installation on Woodpecker footpath Jan 2020
cemetery fee	Reviewed and re-issued to funeral directors	DONE	01/02/2020	