

RAUNDS TOWN COUNCIL

EVENTS COMMITTEE

Minutes: 29 June 2021: Start Time 7.30pm

PRESENT

Cllr S Hughes, Cllr O Curtis, Cllr M Levell, Cllr B Cross, Mr A Measom, Mrs M Newton and Mr D Jones

IN ATTENDANCE

Mrs Emma Williams; Assistant to the Clerk (Minutes)
Mr Simon Smart, Operations Manager
Nicola Barker, Administration Assistant

100.21 To Elect a Chairman of the Events Committee

RESOLVED to defer this item to the next meeting as no nominations were put forward.

101.21 To Elect a Vice-Chairman of the Events Committee

RESOLVED to defer this item to the next meeting as no nominations were put forward.

RESOLVED that Cllr S Hughes chairs the meeting.

102.21 Co-option of committee members: To consider additional members for the Events Committee.

RESOLVED that Mr A Measom, Mrs M Newton, Mr D Jones and Mrs F Jones are co opted on to the Events Committee.

103.21 To Receive Apologies for Absence.

Apologise received from Cllr H Howell, Cllr J Barklamb and Cllr T Swailes.

Resolved to note the apologies.

104.21 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.

None received.

105.21 Notification of members questions in compliance with the councils standing orders.

None received.

106.21 Declarations of Interest.

COMMITTEE MEMBERS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND IN THE CASE OF A PECUNIARY ITEM LEAVE THE MEETING FOR THAT ITEM

None received.

- 107.21 **Minutes:** confirm the minutes of the Events Committee meeting held 30 March 2021

RESOLVED that the minutes of the Events Committee meeting held on Tuesday 30th March 2021 be confirmed as a true record.

- 108.21 **Events Update:** To consider plans relating to the proposed events for 2021:

- Summer Picnic

It was suggested to move the date of the event to 31st July 2021 due to the current Covid-19 restrictions.

- Mayor Show

Entertainment and infrastructure is well underway and booking of stalls have been approved. Promotional material should be design and bought to next meeting.

- Halloween

Arrangement for the Children's Halloween party are in progress and the booking system will run as in previous years.

- Christmas Lights

The main entertainment for the event and theme for the Children's Light Competition was agreed.

RESOLVED to recommend to Full Council that...

- a) the date of the Summer Picnic is moved to Saturday 31st July 2021
- b) the promotion material for the Summer Picnic is approved.

- 109.21 **Photographer:** To consider and agree a photographer to use at Council events.

Members considered the report as in appendix 1.

RESOLVED to recommend to Full Council to use supplier A subject to approval of their works.

- 110.21 **Memorial Centenary:** To consider holding an event for the centenary of the memorial.

RESOLVED to...

- a) Bring this item to the next Full Council meeting with further information.
- b) It is requested that members of the local History Society are invited to the Council meeting to discuss options.

111.21 Mallyon's Fair: To consider dates for the Fair on Bassfords Recreation in September 2021.

RESOLVED to request that the fair attend Bassfords Recreation Ground from Saturday 19th September to 26th September in order to coincide with the Mayor's Show and avoid potential damage to the ground should the weather be bad.

There being no further business the meeting closed at 20:26pm

Approved: (Town Mayor)

Meeting13th July 2021..... (Council)

Approved: (Chairman)

Meeting:27th July 2021..... (Committee)

Appendix 1: Photographer

Summary: To consider and agree a photographer to use at council events.	
Attachments: None.	
1.0	Background
1.1	We would like a photographer to attend council events to take photographs. The photographs will then be displayed on the council website, social media channels and future promotional materials.
2.0	Financial Implications
	Three quotations for the photographer.
	Quote 1:
	Company A.
	<i><u>Total for 3 hours on site, photo editing, unlimited digital images = £100</u></i>
	Quote 2:
	Company B.
	<i><u>Total for 3 hours on site, photo editing, unlimited digital images = £145</u></i>
	Quote 3:
	Company C
	<i><u>Total for 3 hours on site, photo editing, unlimited digital images = £300</u></i>
3.0	Recommendation
3.1	Recommended that Events committee approve a contractor.