

**RAUNDS TOWN COUNCIL****EVENTS COMMITTEE**

Minutes: 29<sup>th</sup> January 2019: Start Time 7.30pm

**PRESENT**

Cllr H Howell (Chairman), Cllr R Levell, Cllr R Tyman, Cllr L Wilkes, Cllr J Duff, Cllr O Curtis, Mrs M Levell.

**IN ATTENDANCE**

Mrs Emma Williams, Assistant to the Clerk (Minutes)

**ALSO PRESENT**

Mr I Nichols, Raunds Town Cricket Club.

**557.18 To Receive Apologies for Absence.**

Apologies were received from Cllr B Tirebuck and Mrs A Curtis.

**558.18 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**

None received

**559.18 Notification of members questions in compliance with the councils standing orders.**

None received

**560.18 Declarations of Interest.**

COMMITTEE MEMBERS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND IN THE CASE OF A PECUNIARY ITEM LEAVE THE MEETING FOR THAT ITEM

None received

**561.18 Minutes:** confirm the minutes of the Events Committee meeting held 20<sup>th</sup> November 2018

**RESOLVED that the minutes of the Events Committee meeting held on 20<sup>th</sup> November 2018 be confirmed as a true record.**

**562.18 Raunds Town Cricket Club Firework Display**

- a) To receive information from Raunds Town Cricket Club regarding the 2018 event.

Mr Ian Nichols from Raunds Town Cricket Club presented members with the income and expenditure for the event. Overall the event was a great success and they had received a lot of positive feedback.



c) To consider stalls for the Mayors Show (including a review of those booked)

A review of all stalls booked will be considered at the February meeting.

d) To consider other attractions for the Mayors Show (including inflatables / fairground and other attractions)

The Clerk and Chairman of the Committee will review the attractions with the fairground contractor.

**RESOLVED to note the report.**

### **565.18 Christmas Lights and Event Review 2018**

a) To review the 2018 Christmas Lights and Events and to consider what worked well

Members considered the 2018 event and it was agreed that overall the event went well. The set-up and staggered arrival times and locations worked well. The variety of stall was good, and the entertainment was well received. The parade was good.

The Clerk will supply the final budget spreadsheet for next meeting

b) To review the 2018 Christmas Lights and Event and to consider what we could do better.

It was agreed that the stall booking form needs to be reviewed so that we have stricter guidelines around stall size, power requirements and so on.

It was agreed that security needed to remain on site until the road closures are lifted to ensure the safety of staff, volunteers and stall holders during the breakdown of the event.

Members of the committee noted comments that had been made on social media and supported the view that there had been a number of problems with the display which had taken time to resolve.

The switch-on itself had not worked well.

### **566.18 Christmas 2019**

a) To consider the Christmas Lights infrastructure and event for 2019

i. the children's drawing competition

It was agreed that comparative quotes should be obtained from other suppliers.

The competition should be circulated to schools ahead of the summer break.

ii. the format for the event

The format for 2018 had worked well and would be kept the same.

iii. arrangements for the grotto

The arrangements for 2018 had worked well and would be kept the same.

iv. arrangements for the parade

The arrangements for 2018 had worked well and would be kept the same.

v. attractions for the event

Local schools and choirs will be asked to perform again, and a main act will be sourced.

vi. lighting and infrastructure

A map/layout plan of locations for lights is to be prepared this can be supplied to the contractor.

Some of the new stock purchased was not installed as the infrastructure was not in place.

The committee will look into sponsorship by local businesses for the Christmas trees

Taking into consideration the existing contract terms the committee will now start looking at future arrangements to ensure best value for money.

**RESOLVED to note the arrangements for the 2019 display and event.**

There being no further business the meeting concluded at 21:17

Approved: ..... (Town Mayor)

Meeting date: .....12<sup>th</sup> February 2019..... (Council)

Approved: ..... (Chairman)

Meeting date: .....26<sup>th</sup> February 2019.....(Committee)