

**RAUNDS TOWN COUNCIL**

**EXTRAORDINARY PERSONNEL COMMITTEE**

Minutes: 18 February 2021: Start Time 7.00pm

**PRESENT**

Cllr B Tirebuck (Chair), Cllr H Howell, Cllr D Hughes, Cllr S Hughes, and Cllr R Beattie, Cllr L Wilkes.

**IN ATTENDANCE**

Miss Kate Houlihan, Town Clerk, Minutes

**ALSO PRESENT**

Cllr K Harrison

**579.20 To receive apologies for absence.**

**NONE RECEIVED**

**580.20 Notification of requests from members of the public to address the meeting in compliance with adopted protocol.**

**NONE RECEIVED**

**581.20 Notification of members questions in compliance with the council's standing orders.**

**NONE RECEIVED**

**582.20 Declarations of Interest.**

COUNCILLORS ARE REMINDED THAT IF THEY HAVE EITHER A DISCLOSABLE PECUNIARY INTEREST OR OTHER INTEREST IN ANY ITEM THEN THEY SHOULD DECLARE THE INTEREST AND LEAVE THE MEETING FOR THAT ITEM

**NONE RECEIVED**

**583.20 Minutes** confirm the minutes of the Personnel Committee meeting held 11 December 2020.

**RESOLVED that the minutes of the meeting held on 11 December 2020 be confirmed as a true record**

**584.20** *The press and public will be excluded from the following agenda item due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960*

**RESOLVED to exclude the public and press**

**585.20 Recruitment Update:** To receive an update on staff recruitment.

i. To make a recommendation to the Full council on any further actions required in the recruitment of the Town Clerk.

Members discuss the recruitment of the Town Clerk indepth and following detailed discussion it was...

**RESOLVED to recommend to the Full Council that the council does not appoint a full time clerk at the current time.**

- ii. To consider the appointment of a Locum Clerk if required.

Members discussed the recruitment of a Locum Clerk and following detailed discussion it was...

**RESOLVED to recommend to the Full Council that the council appoints a locum clerk and that it be delegated to the Mayor to liaise with SLCC to recruit a locum.**

- iii. To make a recommendation to the Full Council on the appointment of the Operations Manager

Members discussed the recruitment of the operations manager, no recommendation was made prior to the close of the meeting at 7.30pm.

There being no further business the meeting concluded at 19:30pm

Approved: ..... (Town Mayor)

Meeting date: .....9 March 2021 .....(Council)

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Confirmed: ..... (Chairman)

Meeting date: .....Committee)