



RAUNDS TOWN COUNCIL

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NON-COMMERCIAL USE OF COUNCIL RECREATION GROUND POLICY

Preamble

Raunds Town Council (RTC) provides public open space for the benefit of the public to enjoy recreational activity. However, it will consider allowing clubs and organisations the exclusive use of its recreation grounds subject to conditions of use.

Conditions of use:

1. No organisation shall have exclusive use of any recreation ground, or part thereof, without the prior consent of RTC.
2. Clubs and Organisations with a reasonable proportion of Raunds residents may apply to use recreation ground on a regular basis. Such use will be agreed by entering into a user agreement with RTC and be subject to compliance with these conditions of use. Any agreement will be subject to periodical review.
3. Where Clubs and Organisations with User Agreements have a clash of events and agreement cannot be reached between respective parties, then RTC will act as adjudicator and their decision shall be final.
4. All applications will be considered on their own merits and in conjunction with existing user requirements. Where necessary RTC will consult as appropriate before confirming bookings.
5. All applications must be submitted to the Office of the Clerk to Raunds Town Council. No booking is to be considered authorised until the individual, Organisation or Club is notified in **writing** by the Office of the Clerk to the Council that the application has been approved.
6. Organisations shall provide and maintain an up to date fixture list extending 6 months into the future or up to the review date of the agreement, the fixture list to be sent to the Office of the Clerk to the Council. Reasonable notice (minimum 2 weeks) must be given of any variation.
7. All Hirers must confirm with the office of the Clerk to the Council that they have carried out all suitable and sufficient Risk Assessments for their activities.

8. Organisations who have entered into a user agreement with RTC must not sub-let any part of the public open space without prior permission in writing from the Office of the Clerk to the Council

9. Hirers of the ground are responsible for the maintenance of good order and behaviour during their use of the Ground, including any setting up and clearing down period.

10. Any hirer of the Ground wishing to charge an entry fee must notify RTC at least one month in advance and indicate to the Office of the Clerk to Raunds Town Council the part of Ground for which admission will be charged and the length of time for which the entry fee is payable.

11. Hirers shall ensure the Ground is maintained in good condition. RTC reserves the right to demand a security deposit to this end. Hirers shall repay to RTC on demand the cost of reinstating or repairing any damage which may have been caused during the period of use. The amount of the cost shall be certified by the Office of the Clerk to Raunds Town Council, whose certificate shall be conclusive.

12. RTC shall be indemnified against all liability for injury to persons or damage to property arising from the hire and hirers shall arrange and be responsible for their own insurance in respect of the same.

13 Hirers shall pay any relevant booking fee and required security deposit in advance to the Office of the Clerk to Raunds Town Council and shall at the same time provide evidence of indemnifying insurance together with contact details of a responsible person to be contacted by RTC.

Adopted 21st January 2009.

Revised November 2012.

Amended January 2015.

Amended July 2017

To be reviewed bi-annually.