



RAUNDS TOWN COUNCIL

Council Offices, The Hall, Raunds, Wellingborough, Northamptonshire. NN9 6LT

Telephone: (01933) 622 087

E-mail:- info@raunds-tc.gov.uk, Website: www.raunds-tc.gov.uk

SHOP FRONT IMPROVEMENT GRANT POLICY

Raunds Town Council offers a grant to assist local retailers with shop front improvements. All grants must meet the criteria listed below and will be assessed by Full Council.

- A maximum of £500 will be awarded per application.
- Any monies awarded must be match funded by the applicant.
- Improvements must include works to the fabric of the building i.e. repainting, repairs to woodwork, windows, doors etc. Grants will not be given solely for new signage, although signage costs will be considered as part of a wider improvement scheme.
- A detailed description of the proposed works must accompany the application, along with an indication of proposed paint colours, finish and materials.
- Raunds Town Council must see written evidence of expenditure.
- Any shop front improvement works must follow the guidelines of the [East Northamptonshire Council Shop Front Design](#) supplementary planning document and policy [R9b of the Raunds Neighbourhood Plan](#).
- Any necessary planning permissions/building consents must be granted before any monies will be released by Raunds Town Council.
- Any successful applicant will be required to display the Raunds Town Council Shop Front Grant signage for a minimum of 3 years.
- Applicants businesses' must be situated within the Primary and Secondary shopping areas as defined within the [Raunds Neighbourhood Plan figure 6](#).
- All grants are made at the discretion of the Council.
- Work already undertaken will only be considered if it has been carried out within the last six months.



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SHOP FRONT IMPROVEMENT GRANT APPLICATION FORM

Name of Business:

Full postal address of premises:

Telephone number:

Email:

Business Type:

Full Names of Applicants:

Are the Premises:

Owned

Rented

Leased (please state expiry date)

If leased or rented, do you have permission from the landlord to undertake improvements: Yes / No

If yes, please supply the name, address and contact details of the Landlord:

Description of planned works:

**Please enclose sketch of planned works, and a photograph of the front of the premises as they are now, together with an indication of proposed paint colours*

Total estimated cost of planned works:

I have read the relevant guidance in the Raunds Neighbourhood Plan and the East Northamptonshire Shop Front Design SPD:

Yes/No

Should the application be granted, who should the payment be made to:

Account Name:

Account Number:

Sort Code:

➤ **Please return completed forms to:**

Email: clerk@raunds-tc.gov.uk

Post:

**Town Clerk
Raunds Town Council
The Hall
Thorpe Street
Raunds
Wellingborough
NN9 6LT**